



APPROVED OCTOBER 22, 2019

SHENANDOAH COUNTY, VIRGINIA FISCAL YEAR 2021 BUDGET CALENDAR

<u>DATE/TIME</u>	<u>ACTIVITY</u>	<u>LOCATION</u>
Wednesday, November 13 10:00 a.m.	FY 2021 Budget Kick-Off with Finance Director, Department Directors, and Constitutional Officers to distribute Budget and CIP Preparation Packets and Guidelines	EOC Training Room
Friday, December 13	FY 2021 Budget and CIP Requests Due to Finance Director	Administration
Weeks of January 6 and 13	Budget Review Team meet with Department Directors on FY 2021 Budget and CIP Requests	Administration
Thursday, February 13 7:00 p.m.	Superintendent of SCPS presents FY 2021 SCPS Budget Request to the School Board; Board of Supervisors invited to attend	Board Room
Friday, February 21	Complete FY 2021 Proposed Budget	Administration
Tuesday, February 25 7:00 p.m. (regular BOS meeting)	Finance Director Presents Five-Year Capital Improvement Plan and County Administrator Presents FY 2021 Proposed Budget	Board Room
Thursday, February 27 1:00 p.m.	Budget Work Session	Board Conf Room
Tuesday, March 3 1:00 p.m.	Budget Work Session	Board Conf Room
Thursday, March 5 1:00 p.m.	Budget Work Session (<i>Outside Agencies</i>)	Board Room
Tuesday, March 17 1:00 p.m.	Budget Work Session (Establish Tax Rate for Budget Advertisement)	Board Conf Room
Friday, March 20 (before 4:00 p.m.)	Finance Director submits FY 2021 Proposed Budget, Tax Rate, and Public Hearing Notification to Press for Publication	
Wednesday, March 25	FY 2021 Proposed Budget, Tax Rate, and Public Hearing Notification Advertised in Newspaper	

<u>DATE/TIME</u>	<u>ACTIVITY</u>	<u>LOCATION</u>
Thursday, April 2 7:00 p.m.	Public Hearing on FY 2021 Proposed Budget and Tax Rate	TBD
Tuesday, April 7 9:00 a.m.	Budget Work Session (as needed) (Discussion of Public Hearing comments)	Board Conf Room
Tuesday, April 14 5:00 p.m.	Special BOS Meeting (Adoption of FY 2021 Budget and Tax Rate)	Board Room