



REV 11.5.18

SHENANDOAH COUNTY, VIRGINIA FISCAL YEAR 2020 BUDGET CALENDAR

<u>DATE/TIME</u>	<u>ACTIVITY</u>	<u>LOCATION</u>
Wednesday, November 14 10:00 a.m.	FY 2020 Budget Kick-Off with Finance Director, Department Directors, and Constitutional Officers to distribute Budget and CIP Preparation Packets and Guidelines	EOC Training Room
Friday, December 14	FY 2020 Budget and CIP Requests Due to Finance Director	Administration
Weeks of January 7 and 14	Budget Review Team meet with Department Directors on FY 2020 Budget and CIP Requests	Administration
Tuesday, February 12 7:00 p.m.	Superintendent of SCPS presents FY 2020 SCPS Budget Request to the School Board; Board of Supervisors invited to attend	Board Room
Friday, February 22	Complete FY 2020 Proposed Budget	Administration
Tuesday, February 26 7:00 p.m. (regular BOS meeting)	Finance Director Presents 5 yr Capital Improvement Plan and County Administrator Presents FY 2020 Proposed Budget	Board Room
Thursday, February 28 1:00 p.m.	Budget Work Session (includes budget discussion with Constitutional Offices; and general discussion)	Board Room
Tuesday, March 5 1:00 p.m.	Budget Work Session (includes Education and general discussion)	Board Conf Room
Thursday, March 7 1:00 p.m.	Budget Work Session (includes State Supported Offices & Outside Agencies and general discussion)	Board Room
Tuesday, March 19 1:00 p.m.	Budget Work Session (Establish Tax Rate for Budget Advertisement)	Board Conf Room
Friday, March 22 (before 4:00 p.m.)	Finance Director submits FY 2020 Proposed Budget, Tax Rate, and Public Hearing Notification to Press for Publication	

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Wednesday, March 27	FY 2020 Proposed Budget, Tax Rate, and Public Hearing Notification Advertised in Newspaper	
Thursday, April 4 7:00 p.m.	Public Hearing on FY2020 Proposed Budget and Tax Rate	Peter Muhlenberg Middle School
Tuesday, April 9 9:00 a.m.	Budget Work Session (as needed) (Discussion of Public Hearing comments)	Board Conf Room
Tuesday, April 16 7:00 p.m.	Special BOS Meeting (Adoption of FY 2020 Budget and Tax Rate)	Board Room