

Shenandoah County Administrator's Weekly Memorandum



Weekly Message to the Members of the Board of Supervisors for October 2, 2020

Partnership with Lord Fairfax Community College: Shenandoah County is partnering with Lord Fairfax Community College (LFCC) to offer a scholarship program to County residents who have lost their jobs or been negatively impacted by COVID-19 either by job loss or loss of income. This program is being funded by \$25,000 of the CARES Act money allocated to the County and will be available to qualifying residents within the county and its respective towns. As you may recall, these funds were allocated from the first round of CARES Act funds as part of a \$50,000 matching grant for the Tourism and Economic Development Office. An additional \$5,000 has been allocated towards marketing the program to local residents through social media, print and radio. In addition, several towns have already dis-cussed including the flyer in their water bills.

The scholarship is available to all Shenandoah County residents and will cover 75% of tuition up to \$2,000 per resident for Workforce Solutions Career Preparation and/or Enhancement classes taken before June 30th, 2021. Information about the program is available on the Economic Development page of our website and at www.lfccworkforce.com/sc A flyer for the program is also attached.

Shenandoah County Small Business COVID-19 Recovery Assistance Grant Program: The Shenandoah County IDA met today, October 2 and approved 14 grant applications for a total of \$148,370. Of the \$148,370 approved, \$36,350 will be funded through the Community Development Block Grant (CDBG) program and \$112,020 through CARES Act funding. Below represents the number of grants awarded to businesses from each district:

- **District 1—2**
- **District 2—2**
- **District 3—1**
- **District 4—5**
- **District 5—0**
- **District 6—4**

Shenandoah County IDA Meeting: The Shenandoah County IDA will meet on Friday, October 9 at 9:00 a m in the Emergency Operations Center of the County Government Center.

Northwestern Regional Juvenile Detention Center Commission Meeting: Please find the attached agenda and approved minutes for the Northwestern Regional Juvenile Justice Detention Center meeting. Noteworthy was a decision by the Commission to finalize negotiations with the federal government (ICE) concerning the possible rental of two (2) beds at the facility: one for a 72 hour hold or less, and the other for a hold of up to 30 days. The contract will be reviewed by the Center's legal counsel. Currently, the facility houses eight (8) juveniles four (4) of which are from Shenandoah County. The center's capacity is 32.

A partnership between Shenandoah County
and LFCC Workforce Solutions



LORD FAIRFAX COMMUNITY COLLEGE
**WORKFORCE
SOLUTIONS**

CARES SCHOLARSHIP

For COVID-19 Impact

The Lord Fairfax Community College Foundation will provide limited scholarship opportunities for Shenandoah County residents who were financially impacted--directly or indirectly--by COVID-19 to take Workforce Solutions Career Preparation or Enhancement classes.

The scholarship is available to all Shenandoah County residents and will cover 75% of tuition up to \$2,000 per resident for Workforce Solutions Career Preparation and/or Enhancement classes taken before June 30, 2021. Application available online.

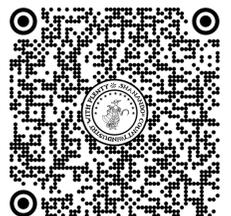
Eligible IN-PERSON and ONLINE courses include:

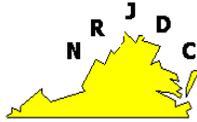
- CDL – Class A & B
- Electrical Level 1-4 Apprenticeship
- HVAC Level 1-4 Apprenticeship
- Heavy Equipment Operator Level 1
- Medical Assisting
- Learning to Lead: Buddy to Boss
- Pharmacy Technician
- Project Management Professional (PMP)
- ServSafe Food Safety Certification
- Medical Billing & Coding with ICD-10 Coding
- Certificate in Cybersecurity
- Customer Service for Healthcare
- Certificate in Customer Service
- Other Online or In-Person Courses

Contact: Carlene Hurdle | churdle@lfcc.edu | lfccworkforce.com/SC

LFCC Workforce Solutions will also be holding a virtual information session on October 15 at 5:00 pm to talk more about the initiative.

You must register by
12/11/20 so download
the application today!





Northwestern Regional Juvenile Detention Center

145 Fort Collier Road
Winchester, VA 22603

MEMORANDUM

TO: Northwestern Regional Juvenile Detention Commission Members

FROM: Erin Maloney, Superintendent

RE: Commission Meeting Agenda

DATE: September 2, 2020

A meeting of the Northwestern Regional Juvenile Detention Commission has been scheduled for Thursday October 1, 2020 at 1030 AM. The meeting will be held in the In-door recreational area of the Juvenile Detention Center, 145 Fort Collier Road, behind Work Release. Please enter on the entrance facing Brooke Road.

The Agenda will be as follows:

- I. Approval of Minutes
- II. Population Report
- III. Discussion of Contract with U.S. Immigration and Customs Enforcement
- IV. New Business
- V. Old Business
- Adjournment

Commission and Media Distribution

**NORTHWESTERN REGIONAL JUVENILE
DETENTION COMMISSION
Minutes
Meeting of Members
May 28, 2020**

A meeting of the Northwestern Regional Juvenile Detention Center Commission was called to order by Mr. Larry Omps at 145 Fort Collier Road, Winchester, Virginia at 10:30 A.M.

MEMBERS PRESENT:

Present were commission members: Mr. Larry Omps, representative for Winchester; Mr. Robert T. Williamson, representative of Frederick County; Mr. Jay Tibbs, alternate representative of Frederick County; Mr. Evan Vass, representative for Shenandoah County; Mr. Mike Berry, representing Warren County; and Ms. Mary Blowe, Winchester Fiscal representative.

MEMBERS ABSENT:

Absent were commission members: Ms. Mary Price, alternate fiscal representative for Winchester; Mr. John Hill, alternate representative for Winchester; Mr. Jimmy Wyatt, representative of Clarke County; Mr. Matthew Bass, alternate representative for Clarke County; Sheriff Chad Cabbage, representative of Page County; Mr. Robert Childress, representative of Warren County; Ms. Mandy Belyea, alternate representative of Shenandoah County; and Sheriff Lenny Milholland, Regional Jail Board Representative; Major Steve Hawkins, alternate representative of the Regional Jail Board.

Mr. Omps presided over the meeting and Ms. Erin Maloney, Superintendent for the Northwestern Regional Juvenile Detention Center, recorded the proceedings.

I. APPROVAL OF MINUTES

Mr. Omps asked if there were any proposed changes to the minutes for the December 12, 2019 meeting. There were none offered. Mr. Williamson made a motion that the Commission members approve the minutes from the NRJDC Commission meeting held on December 12, 2019. Ms. Blowe seconded the motion.

The above motion was made by the following recorded vote:

Ayes: Mr. Omps, Mr. Williamson, Mr. Vass, Mr. Berry, and Ms. Blowe.

Nays: None

Abstain: None

Absent from vote: Ms. Price, Mr. Hill, Mr. Wyatt, Mr. Bass, Sheriff Cabbage, Mr. Childress, Ms. Belyea, Sheriff Milholland and Major Hawkins. Mr. Tibbs was ineligible to vote because Mr. Williamson represented Frederick County.

II. POPULATION REPORT

Ms. Maloney reported that the current population totals eight residents; two are from Frederick County, four are from Shenandoah County, two are from Page County. There are presently no residents being held for Winchester or Clarke County. The last Post-D resident graduated from the program, however there are referrals awaiting court reviews. Resident populations can be expected

to increase as the courts catch up. The facility is currently observing a fourteen day quarantine on D pod for intakes in an overabundance of caution due to the pandemic.

III. FY21 BUDGET

The FY21 budget presented to Commission members today is a revision from the draft presented at the December meeting. It has been reduced by removing the two percent pay increase. The flex benefit to employees was increased by six percent. The actual numbers for VRSA insurance are reflected in this budget. Cyber security expense is increased by \$1000.

The JDC and the adult detention center share water and sewer hookups as set up when the JDC opened. The ADC invoices each month according to our usage. The water/sewer rates billed to the ADC have increased regularly, but they have not revised the formula for billing the JDC. They agreed to wait to make the increases until our new fiscal year begins in July 2020. The Commission requested that Ms. Maloney pursue a quote from Frederick County for installation of independent water/sewer line and meter. The Undesignated Fund Reserve could be used for that expense.

NRJDC still has not received a final figure for the Block Grant for FY21.

Mr. Vass made a motion that the Commission accept the proposed NRJDC FY21 budget. Mr. Williamson seconded the motion.

The above motion was made by the following recorded vote:

Ayes: Mr. Omph, Mr. Williamson, Mr. Vass, Mr. Berry, and Ms. Blowe.

Nays: None

Abstain: None

Absent from vote: Ms. Price, Mr. Hill, Mr. Wyatt, Mr. Bass, Sheriff Cabbage, Mr. Childress, Ms. Belyea, Sheriff Milholland and Major Hawkins. Mr. Tibbs was ineligible to vote because Mr. Williamson represented Frederick County.

IV. NEW BUSINESS

In January Ms. Maloney was approached by Shenandoah Valley Detention Center in Staunton, Virginia. Relative to the ORR program, an agreement to house undocumented juveniles without parents in the U.S. who are scheduled to be deported. SVDC recently received bad press regarding treatment of juveniles in their custody. SVDC Commission no longer wants to support any programs. ICE detains juveniles who are U.S. citizens or have at least one parent in the U.S. Ms. Maloney and Ms. Blowe met with federal representative of the ICE program in February. The representative requests NRJDC to contract two beds; one bed for seventy two hours hold or less, and one bed for up to thirty days hold. The ICE program needs a holding facility on the east coast. Currently they only have holding capability in Washington state. Currently for juveniles held on the east coast, an agent has to make arrangement for the juvenile in a hotel room and remain with them, or transport them to Washington state and transport them back to the east coast in order for them to appear before the judge. ICE will contract to pay for two beds for 365 days a year whether they are utilized or not. The contract would be for a one year period and either party can give sixty day notice of cancellation of the contract. Ms. Maloney gave the federal representative a quote of \$386.73 per day per bed. She considered the cost of potentially hiring additional staff, insurance cost, legal fees, etc. NRJDC current per diem cost is approximately \$ 200. The ICE juveniles could potentially have serious charges like murder and additional staff may be needed for safety reasons.

The ICE contract would bring in about \$290,000 per year for the Commission at a time of uncertainty in FY21 with budgets and the current virus pandemic issues. Ms. Maloney believes that this program would be a good way to bring in money for the operation of the facility without the issues that create problems with administering Virginia state programs. She stipulated that NRJDC would have an emergency contact number in case an ICE juvenile wreaked havoc in the facility, and the contract will include provision to arrange removal of an ICE juvenile within twenty four hours in case they became a threat to the safety of the staff. Ms. Maloney stated that she would obtain prior permission from the NRJDC Commission if the ICE requested utilization of more than two beds at any time. There are currently only three ICE holding facilities because the program is utilized infrequently. The Commission advocated provisions in the contract for the federal government to handle costs of lawsuits. The facility does maintain insurance with VRSA and Ms. Maloney noted that she personally maintains the availability of legal services.. An inspection of the NRJDC facility by the federal administrators for consideration of NRJDC for the ICE program is currently on hold due to COVID19 isolation policies. Ms. Maloney noted that the NRJDC already complies with PREA and DJJ guidelines. There is a need to hire a mental health therapist. The Commission acknowledged the political overtones of the program and the need for communication with the public and addressing the concerns of local parents. Commission members expressed faith in the abilities of the staff and the good record of the facility. Mr. Williamson made a motion that NRJDC Superintendent explore the option of a contract of the ICE program if the opportunity becomes available.

The above motion was made by the following recorded vote:

Ayes: Mr. Omph, Mr. Williamson, Mr. Vass, Mr. Berry, and Ms. Blowe.

Nays: None

Abstain: None

Absent from vote: Ms. Price, Mr. Hill, Mr. Wyatt, Mr. Bass, Sheriff Cubbage, Mr. Childress, Ms. Belyea, Sheriff Milholland and Major Hawkins. Mr. Tibbs was ineligible to vote because Mr. Williamson represented Frederick County.

Ms. Maloney will contact the ICE program representative to communicate the NRJDC Commission interest in the program. She already sent them a copy of NRJDC policies and procedures to review.

Ms. Maloney outlined the precautions and procedures in place at the facility to protect staff and residents against COVID19 virus. She expressed pride in the staff for their cooperation and adherence to the modifications in policies. Residents' temperatures are checked and are currently quarantined for fourteen days after admission. Request for congregate care status was denied by the public health department. Staff are directed to stay home if they feel ill. Ms. Blowe suggested that Ms. Maloney contact City of Winchester HR regarding a company they are considering for employee testing.

V. OLD BUSINESS

Follow-up on the one deficiency recorded in the November audit shows that NRJDC is now in compliance with DJJ standards and did receive three year recertification.

Ms. Maloney thanks Sheriff Lenny Milholland for the donation of a 2011 Ford sedan fleet vehicle.

VI. ADJOURNMENT

Mr. Ombs asked if there were any other items for discussion. There were none. Mr. Williamson made a motion that the meeting be adjourned. Mr. Tibbs seconded. Mr. Ombs announced that the meeting was adjourned.

The above motion was made by the following recorded vote:

Ayes: Mr. Ombs, Mr. Williamson, Mr. Vass, Mr. Berry, and Ms. Blowe.

Nays: None

Abstain: None

Absent from vote: Ms. Price, Mr. Hill, Mr. Wyatt, Mr. Bass, Sheriff Cabbage, Mr. Childress, Ms. Belyea, Sheriff Milholland and Major Hawkins. Mr. Tibbs was ineligible to vote because Mr. Williamson represented Frederick County.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Robert T. Williamson". The signature is written in dark ink and is positioned above the printed name and title.

**Robert Williamson, Vice-Chairman
Northwestern Regional Juvenile
Detention Commission**