

**BOARD OF SUPERVISORS**

District 1: Mark Dotson  
District 2: Steve Baker  
District 3: David Ferguson  
District 4: Kyle Gutshall  
District 5: Dennis Morris  
District 6: Tim Taylor



**ADMINISTRATION**

Evan L. Vass, County Administrator  
Mandy R. Belyea, Deputy County Administrator

Shenandoah County  
**BOARD OF SUPERVISORS**

**AGENDA**

January 27, 2026

7:00 p.m.

Board Room

600 North Main Street

Woodstock, Virginia

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OR AMENDMENT OF AGENDA

SPECIAL PRESENTATIONS

*There are no Special Presentations for the January 27, 2026, regular meeting.*

CONSIDERATION OF NON-ACTION ITEMS

**TAB A**

*There are no Non-Action Items for the January 27, 2026, regular meeting.*

PUBLIC COMMENT (other than matters for which a public hearing has been or will be held)

CONSIDERATION OF CONSENT AGENDA ITEMS

**TAB B**

1. Consideration of the January 13, 2026 regular meeting minutes.
2. Consideration of reappropriations for the second quarter of Fiscal Year 2026.
3. Consideration to carry over capital projects and grant funds from Fiscal Year 2025 to Fiscal Year 2026.
4. Consideration of the appointment of Jim Fagan to the Shenandoah County Planning Commission.
5. Consideration of the appointment of Keith Stephens to the Shenandoah County Planning Commission.

PUBLIC HEARING(S):

**TAB C**

*There are no Public Hearings scheduled for the January 27, 2026, regular meeting.*

OLD BUSINESS

**TAB D**

1. Consideration of a Resolution Concerning the Board of Supervisors' Committee Terms.

CONSIDERATION OF PLANNING COMMISSION ITEMS

**TAB E**

1. Consideration of a Special Use Permit pursuant to Article XXII, Section 165-170 of the County Code allowing a large-scale energy facility on 60.725 acres, more or less, on certain real property zoned A-1 Agriculture, located at 16817 Old Valley Pike (Tax Map No. 057 A 282 and 057 A 283).

NEW BUSINESS

**TAB F**

1. Consideration of an authorization to appoint a temporary deputy zoning administrator.
2. Consideration to authorize the County Administrator to issue a Notice of Intent to Award a Contract to Perry Engineering Company, Inc. for the Landfill Citizens' Convenience Center and Facility Upgrades Project and to execute a contract with Perry Engineering Company, Inc. for that project in the amount of \$7,494,303 for the modified scope of work presented by staff with any additional terms or modifications as may be recommended by the County Administrator and County Attorney.

COUNTY ATTORNEY COMMENTS

BOARD MEMBER COMMENTS

COUNTY ADMINISTRATOR'S COMMENTS

OTHER BUSINESS

CLOSED SESSION(S)

1. A closed session as authorized by Virginia State Code section 2.2-3711 (A)(3) to discuss the possible acquisition of real property for a public purpose and to discuss the possible disposition of real property, where discussion in an open meeting would adversely affect the negotiating strategy of the County; the closed meeting will include consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel as authorized by Virginia State Code section 2.2-3711 (A)(8). The subject matter concerns the potential acquisition of a privately held parcel of property and the potential disposition of a parcel of property owned by Shenandoah County.
2. A closed session as authorized by Virginia State Code section 2.2-3711(A)(8) to consult with legal counsel employed or retained by the County regarding specific legal matters requiring the provision of legal advice by such counsel. The subject matter of the closed session is public utility matters.
3. A closed session as authorized by Virginia State Code section 2.2-3711 (A)(1) to discuss the assignment and appointment of specific public officers, appointees, or employees. The subject matter of the closed session is the appointment of public officials to serve on the Board of Equalization and the Citizens Advisory Committee on the Comprehensive Plan.

ADJOURNMENT

**MINUTES OF THE SHENANDOAH COUNTY BOARD OF SUPERVISORS  
MEETING: JANUARY 13, 2026, 4:00 PM**

The Board of Supervisors met in the Board Meeting Room, 600 North Main Street, Woodstock, Virginia, on January 13, 2026, at 4:00 p.m. The following members of the Board of Supervisors were in attendance: Chairman Tim Taylor, Supervisor David Ferguson, Vice Chairman Dennis Morris, Supervisor Steve Baker, Supervisor Mark Dotson, and Supervisor Kyle Gutshall.

Administrative Staff members in attendance: Mr. Evan Vass, County Administrator, Ms. Mandy Belyea, Deputy County Administrator, Ms. Amy Dill, Director of Finance, Mr. Jason Ham, County Attorney, and Ms. Allie Fauber, Administrative Assistant.

Chairman Taylor called the meeting to order at 4:00 p.m. and Supervisor Dotson introduced Pastor Chris Porter who led an invocation followed by the Pledge of Allegiance.

**APPROVAL OF THE AGENDA:**

Vice Chairman Morris made a motion, seconded by Supervisor Dotson, to approve the agenda as presented. The motion was approved by a roll call vote as follows:

<b>Mr. Taylor</b>	<b>aye</b>	<b>Mr. Gutshall</b>	<b>aye</b>
<b>Mr. Dotson</b>	<b>aye</b>	<b>Mr. Ferguson</b>	<b>aye</b>
<b>Mr. Morris</b>	<b>aye</b>	<b>Mr. Baker</b>	<b>aye</b>

**SPECIAL PRESENTATIONS:**

1. Strasburg High School Football Recognition.

Coach Tripp Lamb introduced the coaching staff and Chairman Taylor read a resolution celebrating the Strasburg High School Football Team State Championship.

2. Semiannual Employee Service Awards.

Chairman Taylor and Vice Chairman Morris presented awards and certificates to employees to celebrate their years of service with Shenandoah County.

Treasurer’s Office- Cindy George, 45 years.

Sheriff’s Department- Shane Bollinger, 10 years. Heath Painter, 10 years. Wes Dellinger, 25 years.

Fire and Rescue- Jesse Clark, 20 years. Ralph Crabill, 20 years. Bill Streett, 20 years. Whitney Tusing, 5 years. Bryan Greer, 10 years. Joseph Hickey, 20 years. Joe Loving, 20 years.

ECC-Jennifer Cook, 25 years. Holly Helsley, 10 years.

Solid Waste- Brad Dellinger, 20 years. Christy Dysart, 15 years. Steven Wetzal, 5 years.

Library- Zach Hottel, 10 years.

Commonwealth Attorney Office- Angie Pool, 15 years.

3. Presentation by Commissioner of the Revenue, Missy Hockman, regarding reassessment matters.

Ms. Hockman explained that a general reassessment is a mass appraisal of all real estate in a locality with the purpose of bringing assessed values of all property as close to 100% fair market value as possible. She said that 2,000 qualified property sales from 2023-2025 were also evaluated and that Shenandoah County has an estimated 33,000 individual parcels. Ms. Hockman stated that Vision Government Solutions was chosen as the third-party appraisal firm to conduct the reassessments and that this is done because it is more cost effective than investing in full-time staff and resources for in-house. She added that the County performs a general reassessment on a four-year cycle and that it is required by Virginia law. She explained each step of the process and that currently informal hearings with property owners are being conducted. She added that the deadline to schedule an informal review is January 23 and provided contact information. Ms. Hockman explained the Board of Equalization and that they are expected to begin hearings in March. She then reviewed equalization of the tax rate for real estate and stressed that when values go up the tax rate must come down as required by the Code of Virginia. She said that they must establish a new tax rate that would generate the same revenue as previously collected when applied against the new assessed values. Supervisor Ferguson said that concerns that he has been hearing are that the reassessed values are not done at a uniform level and asked if Ms. Hockman was keeping record of what was being found as a result of the informal reviews. Ms. Hockman said that this is when mistakes can be found and that they will be corrected but that she has not received information on parcel specific data that was being updated. Supervisor Ferguson questioned why similar properties were not assessed the same and Ms. Hockman suggested that the GIS website be utilized and information be gathered when calling for an informal review. Supervisor Ferguson asked if there could be a summary of the informal review data. Chairman Taylor and Supervisor Dotson shared their personal experiences with the informal review. Supervisor Dotson added that it was a positive experience and encouraged others to call. He suggested that going forward there be more communication related to reassessments to help people understand. Vice Chairman Morris told everyone to work with the process and get important information together to present to the informal review team and later the Board of Equalization. He stated that the process is very thorough and that the Board will equalize the tax rate. Supervisor Baker said he has taken a few calls and that they were similar to Supervisor Ferguson's concern of similar properties being different values. Ms. Hockman said it is difficult to make comparisons on properties without all the information that could create differences. Supervisor Ferguson stated that this is an important process because the reassessment plays into funds coming in from the state and federal government.

4. Presentation by the Virginia Department of Transportation, Jeff Boyer, regarding planned emergency repairs on Interstate 81.

Mr. Boyer shared information on the upcoming project related to repairs on the North Street Bridge after it was struck by a truck a few months ago which will require an outside beam to be replaced. He said that they have been working with local law enforcement, state police, and fire and rescue to come up with a plan to deal with this project. He stated that there will be a large impact due to a full southbound closure on I81 from 10-18 hours. Mr. Boyer reported that after meeting with the contractor today, they will be making every attempt to make this a one-time closure, to remove the current beam and replace it with the new instead of two separate events. He added that the closure will happen on a Saturday evening and span until Sunday morning, to ensure the least impact to

citizens and the school schedule. He said that the projected potential date would be March 7<sup>th</sup>, but stressed that could change. He thanked all the County resources that have come together to work on this project. Supervisor Ferguson thanked him for working on this project and added that he wishes an additional exit could be added between Toms Brook and Woodstock. Supervisor Dotson said that they could help share communication on this project and the traffic impacts.

5. Audit presentation by James Kelly, Robinson Farmer and Cox Associates regarding the County's Annual Comprehensive Financial Report (ACFR) for the year ended June 30, 2025.

Mr. Kelly said that the ACFR takes a lot of work to have it ready to qualify for a certificate of achievement and that it is good to have to show financial stability when looking for loans. He said they have issued an unmodified audit opinion which is the highest level of assurance available and reviewed the tests for compliance they perform. Mr. Kelly reviewed the summary of net position and the changes, governmental funds balance sheets, and revenues and expenditures. He said that revenues exceeded the expenditures by \$12 million in the general fund. He stated that the County has a policy where the unassigned fund balance should be at a minimum of 12.5% of the general fund budget expenditures plus transfers and school expenditures. He said that the County has been over that threshold for at least five years and this year was about 27% and that he believes 12.5% is low for a County this size and recommended 20-25%. Mr. Kelly recapped the debt service fund budgets and summary of long-term debts.

6. Presentation by VCE unit coordinator, Bobby Clark, concerning dry weather conditions.

Mr. Clark showed a map of Virginia which showed the County in a drought. He shared maps of well monitoring stations which showed very low levels including the new monitoring well at the County Park in Maurertown. He concluded that ground water is down but there have not been reports of dry wells. Mr. Clark said that stream flow was okay after the rain over the weekend but levels are dropping again.

#### **CONSIDERATION OF NON-ACTION ITEMS:**

1. Discussion and consideration of reappropriations for the second quarter of Fiscal Year 2026.

Ms. Dill said this is done quarterly to recognize unanticipated revenues and are typically grants and donations.

2. Discussion and consideration to carry over capital projects and grant funds from Fiscal Year 2025 to Fiscal Year 2026.

Ms. Dill stated that these are capital projects from previous years that have not been completed.

#### **PUBLIC COMMENT (OTHER THAN MATTERS FOR WHICH A PUBLIC HEARING HAS BEEN OR WILL BE HELD):**

Tina Williams of Edinburg shared her experience with the informal review for the reassessment. She said that they have made no improvements and their property increased a lot. She found the informal review frustrating and was told more information on an appeal process would be mailed.

Daryl Bates of Edinburg expressed frustration with the reassessment and process.

Brad Pollack of Edinburg commented that the reassessment cost too much and there were other ways to conduct this. He questioned the methods that the reassessment company used to assess properties. He suggested cutting the Sheriff's Department budget to lower taxes or use it for the schools.

John Bert of Fort Valley said communication can solve a lot of issues if done ahead of time. He said Ms. Hockman's presentation was enlightening and would have been great at town halls throughout the County.

**CONSIDERATION OF CONSENT AGENDA ITEMS:**

1. Consideration of the December 9, 2025 regular meeting, and January 6, 2026 organizational meeting minutes.

Vice Chairman Morris made a motion, seconded by Supervisor Baker to approve the items as presented. The motion was approved by a roll call vote as follows:

<b>Mr. Taylor</b>	<b>aye</b>	<b>Mr. Gutshall</b>	<b>aye</b>
<b>Mr. Dotson</b>	<b>aye</b>	<b>Mr. Ferguson</b>	<b>aye</b>
<b>Mr. Morris</b>	<b>aye</b>	<b>Mr. Baker</b>	<b>aye</b>

**PUBLIC HEARING(S):**

*There were no Public Hearings scheduled for the January 13, 2026, regular meeting.*

**OLD BUSINESS:**

*There were no Old Business items presented at the January 13, 2026, regular meeting.*

**CONSIDERATION OF PLANNING COMMISSION ITEMS:**

*There were no Planning Commission items presented at the January 13, 2026, regular meeting.*

**NEW BUSINESS:**

1. Consideration of the Fiscal Year 2027 Budget Calendar.

Mr. Vass said this is tentative and that meetings may be added as needed.

**COUNTY ATTORNEY COMMENTS:**

Mr. Ham had no comments.

**BOARD MEMBER COMMENTS:**

Supervisor Dotson said it was great to see everyone in the room participating in local government and that he is looking forward to learning more. He said that some concerns he has heard relate to services and efficiencies for the community. He said he is concerned with school facilities that need dramatic improvements to come back to an acceptable level. He is looking forward to guiding solutions to these issues.

Supervisor Baker shared a medical emergency in his family and was thankful for local emergency services. He said this is a small community and he was flooded with messages reaching out to him and his family.

Supervisor Gutshall said he is excited to work with everyone and that his time on the School Board gave him beneficial experience. He agreed that they need to take care of the school facilities. He stated that there can never be too much communication and that more could have been beneficial to the reassessment.

Chairman Taylor asked everyone to let him know about committee assignments and to turn in their economic interest forms. He encouraged everyone to pay attention to the school meetings on their CIP. He also gave everyone a copy of Thomas Paine's *Common Sense* and a flag lapel pin to celebrate the United State's 250<sup>th</sup> anniversary. He added that he is proud to be part of this celebration.

#### **COUNTY ADMINISTRATOR'S COMMENTS:**

Ms. Belyea had no comments.

Mr. Vass had no comments.

#### **OTHER BUSINESS:**

*There were no Other Business items for the January 13, 2026, regular meeting.*

#### **CLOSED SESSION(S):**

1. A closed session as authorized by Virginia State Code section 2.2-3711 (A)(29) to discuss the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body. The subject matter concerns a potential construction contract.
2. A closed session as authorized by Virginia State Code section 2.2-3711 (A)(3) to discuss the possible acquisition of real property for a public purpose and to discuss the possible disposition of real property, where discussion in an open meeting would adversely affect the negotiating strategy of the County; the closed meeting will include consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel as authorized by Virginia State Code section 2.2-3711 (A)(8). The subject matter concerns the potential acquisition of a privately held parcel of property and the potential disposition of a parcel of property owned by Shenandoah County.
3. A closed session as authorized by Virginia State Code section 2.2-3711(A)(8) to consult with legal counsel employed or retained by the County regarding specific legal matters requiring the

provision of legal advice by such counsel. The subject matter of the closed session is public utility matters.

4. A closed session as authorized by Virginia State Code section 2.2-3711 (A)(1) to discuss the assignment and appointment of specific public officers, appointees, or employees. The subject matter of the closed session is the appointment of public officials to serve on the Planning Commission and Board of Equalization.

At 6:11 p.m. Vice Chairman Morris made a motion which was seconded by Supervisor Gutshall to enter into a closed session as authorized by Virginia State Code section 2.2-3711 (A)(29) to discuss the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body. The subject matter concerns a potential construction contract. A closed session as authorized by Virginia State Code section 2.2-3711 (A)(3) to discuss the possible acquisition of real property for a public purpose and to discuss the possible disposition of real property, where discussion in an open meeting would adversely affect the negotiating strategy of the County; the closed meeting will include consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel as authorized by Virginia State Code section 2.2-3711 (A)(8). The subject matter concerns the potential acquisition of a privately held parcel of property and the potential disposition of a parcel of property owned by Shenandoah County. A closed session as authorized by Virginia State Code section 2.2-3711(A)(8) to consult with legal counsel employed or retained by the County regarding specific legal matters requiring the provision of legal advice by such counsel. The subject matter of the closed session is public utility matters. A closed session as authorized by Virginia State Code section 2.2-3711 (A)(1) to discuss the assignment and appointment of specific public officers, appointees, or employees. The subject matter of the closed session is the appointment of public officials to serve on the Planning Commission and Board of Equalization.

The motion was approved by a unanimous roll call vote as follows:

<b>Mr. Taylor</b>	<b>aye</b>	<b>Mr. Gutshall</b>	<b>aye</b>
<b>Mr. Dotson</b>	<b>aye</b>	<b>Mr. Ferguson</b>	<b>aye</b>
<b>Mr. Morris</b>	<b>aye</b>	<b>Mr. Baker</b>	<b>aye</b>

At 7:41 p.m. the Board reconvened into open session following a motion by Supervisor Baker and seconded by Supervisor Gutshall which was approved by a unanimous roll call vote as follows:

<b>Mr. Taylor</b>	<b>aye</b>	<b>Mr. Gutshall</b>	<b>aye</b>
<b>Mr. Dotson</b>	<b>aye</b>	<b>Mr. Ferguson</b>	<b>absent</b>
<b>Mr. Morris</b>	<b>aye</b>	<b>Mr. Baker</b>	<b>aye</b>

Mr. Vass read the certification that all members must certify that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirement, under The Virginia Freedom Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting of the public body.

<b>Mr. Taylor</b>	<b>aye</b>	<b>Mr. Gutshall</b>	<b>aye</b>
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Mr. Dotson aye  
Mr. Morris aye

Mr. Ferguson absent  
Mr. Baker aye

**ADJOURNMENT**

With no further business the meeting was adjourned at 7:42 p.m.

\_\_\_\_\_  
Tim Taylor, Chairman

ATTEST: \_\_\_\_\_  
Evan Vass, Clerk of the Board

County of Shenandoah  
Board of Supervisors

Agenda Item Summary

**AGENDA DATE:** January 27, 2026

**CONSENT:** X      **REGULAR:**      **CLOSED SESSION:**

**ACTION:** X      **INFORMATION:**

**ITEM TITLE:** Discussion regarding re-appropriations for the second quarter of Fiscal Year 2026.

**RECOMMENDATION:** This is provided to the Board of Supervisors for action to reappropriate funds for the second quarter of Fiscal Year 2026.

**BACKGROUND:**

Re-appropriations are necessary to transfer unanticipated revenues to adjust the budgeted amount for specified expenditure line items. Typical re-appropriations include reimbursements from grants, reimbursements for incurred expenses, and donations. For additional background, departmental request memos are attached.

DEPARTMENT	TRANSFER FROM	TRANSFER TO	AMOUNT	DESCRIPTION
<b>Animal Shelter</b>	Donations – Animal Shelter (3-100-1899-0097)	Spay and Neuter (4-100-35200-6099)	1,753.00	Donations
	Deposits – Spay & Neuter Dog Fund (3-145-1899-0098)	Spay and Neuter (4-145-35200-6099)	680.00	Donations Spay/Neuter
	<b>Total Animal Shelter</b>		<b>\$2,433.00</b>	
<b>Landfill</b>	Litter Control Grant (3-100-2404-0007)	Litter Control Program (4-100-81600-5672)	328.57	Litter Control Grant
	<b>Total Landfill</b>		<b>\$328.57</b>	
<b>Parks &amp; Recreation</b>	Donations-Minor/Major Capital Projects (3-223-1609-0029)	Equipment (4-100-94000-8200)	10,000.00	Donation
	Transfer from Parks & Recreation Fund (3-100-4105-0223)	Transfer to General Fund (4-223-93200-0100)	N/A (Journal entry for above line)	Interfund Transfer
	<b>Total Parks &amp; Recreation</b>		<b>\$10,000.00</b>	

DEPARTMENT	TRANSFER FROM	TRANSFER TO	AMOUNT	DESCRIPTION
<b>Economic Development &amp; Tourism</b>	Gifts and Donations (3-100-1899-0003)	Support of New Industry (4-100-81500-5876)	400.00	Donation
	Professional Development Scholarship (3-100-1899-0107)	Travel (Convention & Education) (4-100-81500-5540)	750.00	Professional Development Scholarship
	Agriculture & Forestry Industries Development (AFID) Infrastructure Grant (VA Department of Agriculture) (3-100-2404-0081)	Support Existing Industry – Grant Match (4-100-81500-5875-001)	47,486.50	Agriculture & Forestry Industries Development (AFID) Infrastructure Grant (VA Department of Agriculture)
	<b>Total Economic Development &amp; Tourism</b>		<b>\$48,636.50</b>	

<b>Sheriff</b>	Freedom of Information Act (FOIA) Sheriff (3-100-1899-0009)	Salaries (Regular) (4-100-31200-1100)	282.87	Freedom of Information Act (FOIA) Payment(s)
	D.A.R.E. Fund Collections (3-750-1899-0098)	Police Supplies – D.A.R.E. (4-100-31200-6010-011)	500.00	D.A.R.E. Donation
	Transfer from D.A.R.E. Fund (3-100-004105-0750)	Transfer to General Fund (4-750-093200-0100)	N/A (Journal entry for above line)	Interfund Transfer
	Deposits – Project Lifesaver (3-132-1899-0098)	Police Supplies - Project Lifesaver (4-100-31200-6010-004)	320.00	Project Lifesaver Donation
	Transfer from Project Lifesaver Fund (3-100-004105-0132)	Transfer to General Fund (4-132-093200-0100)	N/A (Journal entry for above line)	Interfund Transfer
	Other Recovered Costs (3-100-1902-0098)	Salaries (Regular) (4-100-31200-1100)	9,084.43	Reimbursement(s)
	Restitution (3-100-1899-0023)	Salaries (Regular) (4-100-31200-1100)	3,620.24	Reimbursement(s)
<b>Total Sheriff</b>		<b>\$13,807.54</b>		

DEPARTMENT	TRANSFER FROM	TRANSFER TO	AMOUNT	DESCRIPTION
Fire & Rescue	Rescue Squad Assistance Fund (RSAF) Grant (VA Department of Health) (3-100-2404-0015)	Ambulance Purchase (4-100-94000-9400-015)	85,520.00	Rescue Squad Assistance Fund (RSAF) Grant (VA Department of Health)
<b>Total Fire &amp; Rescue</b>			<b>\$85,520.00</b>	

**BUDGET IMPACT:**

As noted in the above background section

**STAFF CONTACTS:**

Amy R. Dill, Director of Finance  
 Jesse Cloyd, Finance Manager

**ATTACHMENT(S):**

Memorandums from respective departments

**REVIEWED BY:**

*Amy R. Dill*  
*JCB*

**DATE:**

*01/23/2026*  
*1/23/2026*



  
**SHENANDOAH**  
 COUNTY  
**FINANCE**

**RE-APPROPRIATION REQUEST FORM**

Fiscal Year: 2026 Quarter: 1Q X 2Q 3Q 4Q  
 (JUL-SEP) (OCT-DEC) (JAN-MAR) (APR-JUN)

NOTE: Re-appropriations should only be submitted **ONCE PER QUARTER** by the due date provided by the Finance Department

AMOUNT	REQUESTED APPROPRIATION LEDGER CODE <small>(Note: last 3 digits of code are not applicable to all departments)</small>	REVENUE LEDGER CODE OF DEPOSIT <small>(Note: last 3 digits of code are not applicable to all departments)</small>	DESCRIPTION
\$ 328.57/	Expenditure Code: 4- <u>100 8160 5672</u> ✓ <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>	Revenue Code: 3- <u>100 2404 007</u> ✓✓ <small>(3 digits) (5 digits) (4 digits) (3 digits)</small> Date of Deposit*: <u>12/3/2025</u> ✓	Litter and Recycling Grant Award
\$	Expenditure Code: 4- - - - - <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>	Revenue Code: 3- - - - - <small>(3 digits) (5 digits) (4 digits) (3 digits)</small> Date of Deposit*: _____	
\$	Expenditure Code: 4- - - - - <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>	Revenue Code: 3- - - - - <small>(3 digits) (5 digits) (4 digits) (3 digits)</small> Date of Deposit*: _____	
\$	Expenditure Code: 4- - - - - <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>	Revenue Code: 3- - - - - <small>(3 digits) (5 digits) (4 digits) (3 digits)</small> Date of Deposit*: _____	

**\$ 328.57**

\*Copy of Treasurer's Office receipt required with supporting documentation

\_\_\_\_ ADDITIONAL PAGE(S) INCLUDED

Signature 

Title Director

Date 12/10/2025

  
**SHENANDOAH**  
 COUNTY  
 FINANCE

**RE-APPROPRIATION REQUEST FORM**

Fiscal Year: \_\_\_\_\_ Quarter: 1Q <sup>x</sup> 2Q 3Q 4Q  
 (JUL-SEP) (OCT-DEC) (JAN-MAR) (APR-JUN)

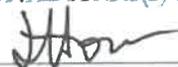
**NOTE:** Re-appropriations should only be submitted **ONCE PER QUARTER** by the due date provided by the Finance Department

AMOUNT	REQUESTED APPROPRIATION LEDGER CODE <small>(Note: last 3 digits of code are not applicable to all departments)</small>	REVENUE LEDGER CODE OF DEPOSIT <small>(Note: last 3 digits of code are not applicable to all departments)</small>	DESCRIPTION
\$ 10,000 ✓	Expenditure Code: 4 - <u>100 94000 8200</u> <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>	Revenue Code: 3 - <u>223 01609 0029</u> ✓ <small>(3 digits) (5 digits) (4 digits) (3 digits)</small> Date of Deposit*: <u>10/16/2025</u> ✓	Donation from Woodstock Moose towards the purchase of skid loader for County Park ✓
\$	Expenditure Code: 4 - <u>223 93200 0100</u> <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>	Revenue Code: 3 - <u>100 4105 0223</u> <small>(3 digits) (5 digits) (4 digits) (3 digits)</small> Date of Deposit*: _____	JE for transfer (Interfund)
\$	Expenditure Code: 4 - _____ <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>	Revenue Code: 3 - _____ <small>(3 digits) (5 digits) (4 digits) (3 digits)</small> Date of Deposit*: _____	
\$	Expenditure Code: 4 - _____ <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>	Revenue Code: 3 - _____ <small>(3 digits) (5 digits) (4 digits) (3 digits)</small> Date of Deposit*: _____	

\$ 10,000.00

*\*Copy of Treasurer's Office receipt required with supporting documentation*

\_\_\_\_ ADDITIONAL PAGE(S) INCLUDED

Signature 

Title Director

Date 12/08/25

# SHENANDOAH COUNTY FINANCE

## RE-APPROPRIATION REQUEST FORM

Fiscal Year: 2026 Quarter: 1Q  2Q 3Q 4Q  
(JUL-SEP) (OCT-DEC) (JAN-MAR) (APR-JUN)

**NOTE:** Re-appropriations should only be submitted **ONCE PER QUARTER** by the due date provided by the Finance Department

AMOUNT	REQUESTED APPROPRIATION LEDGER CODE <small>(Note: last 3 digits of code are not applicable to all departments)</small>	REVENUE LEDGER CODE OF DEPOSIT <small>(Note: last 3 digits of code are not applicable to all departments)</small>	DESCRIPTION
\$ 400 ✓	Expenditure Code: 4 - <u>100</u> - <u>81500</u> - <u>5876</u> ✓ <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>	Revenue Code: 3 - <u>100</u> - <u>001899</u> - <u>0003</u> ✓✓ <small>(3 digits) (5 digits) (4 digits) (3 digits)</small> Date of Deposit*: <u>11/12/2025</u> ✓	Sponsorship for food at the Starting a Agribusiness 101 Workshop. We paid for food originally and Farm Credit Reimbursed
\$ 750 ✓	Expenditure Code: 4 - <u>100</u> - <u>81500</u> - <u>5540</u> - <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>	Revenue Code: 3 - <u>100</u> - <u>001899</u> - <u>0107</u> ✓ <small>(3 digits) (5 digits) (4 digits) (3 digits)</small> Date of Deposit*: <u>12/2/2025</u> ✓	Professional Development Scholarship for John to pursue his Entrepreneurial Certification
\$ 47486.50 ✓	Expenditure Code: 4 - <u>100</u> - <u>81500</u> - <u>5875</u> - <u>001</u> <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>	Revenue Code: 3 - <u>100</u> - <u>2404</u> - <u>0081</u> ✓ <small>(3 digits) (5 digits) (4 digits) (3 digits)</small> Date of Deposit*: <u>12/17/25</u>	AFID Infrastructure Grant from VDACS to County for Crazy Fox Coffee.
\$	Expenditure Code: 4 - - - - - <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>	Revenue Code: 3 - - - - - <small>(3 digits) (5 digits) (4 digits) (3 digits)</small> Date of Deposit*: _____	
\$ 48,636.50			

*\*Copy of Treasurer's Office receipt required with supporting documentation*

ADDITIONAL PAGE(S) INCLUDED

Signature:   
 Title: Director of Tourism & Economic Development  
 Date: 12/18/2025

# SHENANDOAH COUNTY FINANCE

RECEIVED

JAN 01 2026

## RE-APPROPRIATION REQUEST FORM

Fiscal Year: 2026 Quarter: 1Q X 2Q 3Q 4Q  
(JUL-SEP) (OCT-DEC) (JAN-MAR) (APR-JUN)

**NOTE:** Re-appropriations should only be submitted **ONCE PER QUARTER** by the due date provided by the Finance Department

AMOUNT	REQUESTED APPROPRIATION LEDGER CODE <small>(Note: last 3 digits of code are not applicable to all departments)</small>	REVENUE LEDGER CODE OF DEPOSIT <small>(Note: last 3 digits of code are not applicable to all departments)</small>	DESCRIPTION
\$ 2610.00 ✓	Expenditure Code: 100 31200 1100 <small>4- (3 digits) (5 digits) (4 digits) (3 digits)</small>	Revenue Code: 100 1899 0023 ✓ <small>3- (3 digits) (5 digits) (4 digits) (3 digits)</small> Date of Deposit*: <u>12/23/2025</u> ✓	Restitution
\$ 20.00 ✓	Expenditure Code: 100 31200 6010 004 <small>4- (3 digits) (5 digits) (4 digits) (3 digits)</small>	Revenue Code: 132 1899 0098 ✓ <small>3- (3 digits) (5 digits) (4 digits) (3 digits)</small> Date of Deposit*: <u>12/18/2025</u> ✓	Project Lifesaver
\$ 500.00 ✓	Expenditure Code: 100 31200 6010 011 <small>4- (3 digits) (5 digits) (4 digits) (3 digits)</small>	Revenue Code: 750 1899 0098 ✓ <small>3- (3 digits) (5 digits) (4 digits) (3 digits)</small> Date of Deposit*: <u>12/16/2025</u> ✓	D.A.R.E.
\$ 10.00 ✓	Expenditure Code: 100 31200 1100 <small>4- (3 digits) (5 digits) (4 digits) (3 digits)</small>	Revenue Code: 100 1899 0009 ✓ <small>3- (3 digits) (5 digits) (4 digits) (3 digits)</small> Date of Deposit*: <u>12/10/2025</u> ✓	FOIA
<b>\$ 3,140.00</b> ✓			

\*Copy of Treasurer's Office receipt required with supporting documentation

3 ADDITIONAL PAGE(S) INCLUDED

Signature: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: 01/02/2026

  
**SHENANDOAH**  
 COUNTY  
 FINANCE

**RE-APPROPRIATION REQUEST FORM –  
ADDITIONAL PAGE**

AMOUNT	REQUESTED APPROPRIATION LEDGER CODE <i>(Note: last 3 digits of code are not applicable to all departments)</i>	REVENUE LEDGER CODE OF DEPOSIT <i>(Note: last 3 digits of code are not applicable to all departments)</i>	DESCRIPTION
\$ 300.00 ✓	Expenditure Code: 4- 100 31200 6010 004 <i>(3 digits) (5 digits) (4 digits) (3 digits)</i>	Revenue Code: 3- 132 1899 0098 ✓ <i>(3 digits) (5 digits) (4 digits) (3 digits)</i> Date of Deposit*: 12/09/2025 ✓	Project Lifesaver
\$ 2,583.60 ✓	Expenditure Code: 4- 100 31200 1100 <i>(3 digits) (5 digits) (4 digits) (3 digits)</i>	Revenue Code: 3- 100 1902 0098 ✓ <i>(3 digits) (5 digits) (4 digits) (3 digits)</i> Date of Deposit*: 12/11/2025 ✓	Recover for Deputy Overtime
\$ 86.00 ✓	Expenditure Code: 4- 100 31200 1100 <i>(3 digits) (5 digits) (4 digits) (3 digits)</i>	Revenue Code: 3- 100 1899 0023 ✓ <i>(3 digits) (5 digits) (4 digits) (3 digits)</i> Date of Deposit*: 12/11/2025 ✓	Restitution
\$ 11.91 ✓	Expenditure Code: 4- 100 31200 1100 <i>(3 digits) (5 digits) (4 digits) (3 digits)</i>	Revenue Code: 3- 100 1899 0009 ✓ <i>(3 digits) (5 digits) (4 digits) (3 digits)</i> Date of Deposit*: 12/05/2025 ✓	FOIA
\$ 10.00 ✓	Expenditure Code: 4- 100 31200 1100 <i>(3 digits) (5 digits) (4 digits) (3 digits)</i>	Revenue Code: 3- 100 1899 0009 ✓ <i>(3 digits) (5 digits) (4 digits) (3 digits)</i> Date of Deposit*: 12/10/2025 ✓	FOIA
\$ 200.00 ✓	Expenditure Code: 4- 100 31200 1100 <i>(3 digits) (5 digits) (4 digits) (3 digits)</i>	Revenue Code: 3- 100 1899 0009 ✓ <i>(3 digits) (5 digits) (4 digits) (3 digits)</i> Date of Deposit*: 11/14/2025 ✓	FOIA
\$ 3,191.51 ✓			

*\*Copy of Treasurer's Office receipt required with supporting documentation*

  
**SHENANDOAH**  
 COUNTY  
 FINANCE

**RE-APPROPRIATION REQUEST FORM –  
ADDITIONAL PAGE**

AMOUNT	REQUESTED APPROPRIATION LEDGER CODE <small>(Note: last 3 digits of code are not applicable to all departments)</small>	REVENUE LEDGER CODE OF DEPOSIT <small>(Note: last 3 digits of code are not applicable to all departments)</small>	DESCRIPTION
\$ <del>720.07</del> /	Expenditure Code: 4- 100 31200 1100 <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>	Revenue Code: 3- 100 1899 0023 ✓ <small>(3 digits) (5 digits) (4 digits) (3 digits)</small> Date of Deposit*: 10/29/2025 ✓	Restitution
\$ 1938.00 ✓	Expenditure Code: 4- 100 31200 1100 <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>	Revenue Code: 3- 100 1902 0098 ✓ <small>(3 digits) (5 digits) (4 digits) (3 digits)</small> Date of Deposit*: 10/29/2025 ✓	Recover for Deputy Overtime
\$ 10.00 ✓	Expenditure Code: 4- 100 31200 1100 <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>	Revenue Code: 3- 100 1899 0009 ✓ <small>(3 digits) (5 digits) (4 digits) (3 digits)</small> Date of Deposit*: 10/17/2025 ✓	FOIA
\$ 1979.23 ✓	Expenditure Code: 4- 100 31200 1100 <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>	Revenue Code: 3- 100 1902 0098 ✓ <small>(3 digits) (5 digits) (4 digits) (3 digits)</small> Date of Deposit*: 10/14/2025	Recover for Deputy Overtime
\$ 10.00 ✓	Expenditure Code: 4- 100 31200 1100 <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>	Revenue Code: 3- 100 1899 0009 ✓ <small>(3 digits) (5 digits) (4 digits) (3 digits)</small> Date of Deposit*: 10/14/2025 ✓	FOIA
\$ <del>10.00</del> 19.05	Expenditure Code: 4- 100 31200 1100 <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>	Revenue Code: 3- 100 1899 0009 ✓ <small>(3 digits) (5 digits) (4 digits) (3 digits)</small> Date of Deposit*: 10/02/2025 ✓	FOIA

\$ 4,676.35

\*Copy of Treasurer's Office receipt required with supporting documentation

  
**SHENANDOAH**  
 COUNTY  
 FINANCE

**RE-APPROPRIATION REQUEST FORM –  
ADDITIONAL PAGE**

AMOUNT	REQUESTED APPROPRIATION LEDGER CODE <i>(Note: last 3 digits of code are not applicable to all departments)</i>	REVENUE LEDGER CODE OF DEPOSIT <i>(Note: last 3 digits of code are not applicable to all departments)</i>	DESCRIPTION
\$ 11.91 ✓	Expenditure Code: 4 - 100 - 31200 - 1100 <i>(3 digits) (5 digits) (4 digits) (3 digits)</i>	Revenue Code: 3 - 100 - 1899 - 0009 ✓ <i>(3 digits) (5 digits) (4 digits) (3 digits)</i> Date of Deposit*: 11/25/2025 ✓	FOIA
\$ 204.17 ✓	Expenditure Code: 4 - 100 - 31200 - 1100 <i>(3 digits) (5 digits) (4 digits) (3 digits)</i>	Revenue Code: 3 - 100 - 1899 - 0023 ✓ <i>(3 digits) (5 digits) (4 digits) (3 digits)</i> Date of Deposit*: 1/02/2026 ✓	Restitution
\$ 2583.60 ✓	Expenditure Code: 4 - 100 - 31200 - 1100 <i>(3 digits) (5 digits) (4 digits) (3 digits)</i>	Revenue Code: 3 - 100 - 1902 - 0098 ✓ <i>(3 digits) (5 digits) (4 digits) (3 digits)</i> Date of Deposit*: 1/02/2026 ✓	Recover for Deputy Overtime
\$	Expenditure Code: 4 - - - - <i>(3 digits) (5 digits) (4 digits) (3 digits)</i>	Revenue Code: 3 - - - - <i>(3 digits) (5 digits) (4 digits) (3 digits)</i> Date of Deposit*: _____	
\$	Expenditure Code: 4 - - - - <i>(3 digits) (5 digits) (4 digits) (3 digits)</i>	Revenue Code: 3 - - - - <i>(3 digits) (5 digits) (4 digits) (3 digits)</i> Date of Deposit*: _____	
\$	Expenditure Code: 4 - - - - <i>(3 digits) (5 digits) (4 digits) (3 digits)</i>	Revenue Code: 3 - - - - <i>(3 digits) (5 digits) (4 digits) (3 digits)</i> Date of Deposit*: _____	
\$ 2,799.68			

\*Copy of Treasurer's Office receipt required with supporting documentation

# SHENANDOAH COUNTY FINANCE

## RE-APPROPRIATION REQUEST FORM

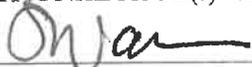
Fiscal Year: 2026 Quarter: 1Q X 2Q 3Q 4Q  
(JUL-SEP) (OCT-DEC) (JAN-MAR) (APR-JUN)

**NOTE:** Re-appropriations should only be submitted **ONCE PER QUARTER** by the due date provided by the Finance Department

AMOUNT	REQUESTED APPROPRIATION LEDGER CODE <small>(Note: last 3 digits of code are not applicable to all departments)</small>	REVENUE LEDGER CODE OF DEPOSIT <small>(Note: last 3 digits of code are not applicable to all departments)</small>	DESCRIPTION
\$ 85,520	Expenditure Code: <u>100 94000 9400 015</u> <small>4 - (3 digits) (5 digits) (4 digits) (3 digits)</small>	Revenue Code: <u>100 2404 0015</u> <small>3 - (3 digits) (5 digits) (4 digits) (3 digits)</small> Date of Deposit*: <u>n/a</u>	Additional RSAF Grant Award
\$	Expenditure Code: <u>4 - - - - -</u> <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>	Revenue Code: <u>3 - - - - -</u> <small>(3 digits) (5 digits) (4 digits) (3 digits)</small> Date of Deposit*: _____	
\$	Expenditure Code: <u>4 - - - - -</u> <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>	Revenue Code: <u>3 - - - - -</u> <small>(3 digits) (5 digits) (4 digits) (3 digits)</small> Date of Deposit*: _____	
\$	Expenditure Code: <u>4 - - - - -</u> <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>	Revenue Code: <u>3 - - - - -</u> <small>(3 digits) (5 digits) (4 digits) (3 digits)</small> Date of Deposit*: _____	
<b>\$ 85</b>			

**\*Copy of Treasurer's Office receipt required with supporting documentation**

0 ADDITIONAL PAGE(S) INCLUDED

Signature 

Title Executive Assistant

Date January 5, 2026

County of Shenandoah  
Board of Supervisors

Agenda Item Summary

**AGENDA DATE:** January 27, 2026

**CONSENT:** X                    **REGULAR:**

**ACTION:** X                    **INFORMATION:**

**ITEM TITLE:** Request for action to carry over capital projects and grant funds from Fiscal Year 2025 to Fiscal Year 2026.

**RECOMMENDATION:**

This is provided to the Board of Supervisors for action to carry over capital projects and grant funds from Fiscal Year 2025 to Fiscal Year 2026.

**BACKGROUND:**

The items on the attached spreadsheet represent those capital improvement projects (CIP) and grants that remained in progress at the close of Fiscal Year 2025. Because most capital projects are long-term and many grants run over fiscal years, they may impact multiple budgets. As a result, the funding for these projects/grants need to be carried forward to Fiscal Year 2026 in order to continue and/or complete them.

**BUDGET IMPACT:**

As noted above.

**STAFF CONTACTS:**

Amy R. Dill, Director of Finance  
Jesse Cloyd, Finance Manager

**ATTACHMENT(S):**

Summary Sheet  
Department Requests

**REVIEWED BY:**

*Amy R. Dill*  
*MRB*

**DATE:**

*01/23/2026*

*1/23/2026*

## Fiscal Year 2025 to Fiscal Year 2026 - Capital Project and Grant Carry-Overs

Department	Project	Budget Code (DEBIT)	Original Appropriation	Carry Over Amount	CREDIT
<b>Community Development</b>	AARP Housing Grant Competition	4-100-081100-5875	16,800.00	16,800.00	3-100-004200-0001
	AARP Housing Grant Competition	4-100-081100-3321	3,200.00	3,200.00	3-100-004200-0001
<b>Total - General Fund</b>				<b>\$ 20,000.00</b>	
<b>Finance</b>	SCSO Storage Building	4-131-003120-0001	200,000.00	43,166.74	3-131-004200-0001
<b>Total - Fund 131</b>				<b>\$ 43,166.74</b>	



## Carry Forward Request

From Fiscal Year 2025 to Fiscal Year 2026

DEPARTMENT/DIVISION/AGENCY: Community Development

REQUEST TYPE: Grant DATE: 11/13/2025

REQUESTER NAME: Amy Dill, Director of Finance, on behalf of Comm Development

PROJECT NAME/DESCRIPTION	FY 2025 ORIGINAL BUDGET AMOUNT	FY 2025 AMOUNT TO CARRY FORWARD	GENERAL LEDGER BUDGET CODE <i>(Note: last 3 digits of code are not applicable to all departments)</i>
AARP Grant - Housing Competition (competition not completed until Nov 2025)	\$ 20,000	\$ 16,800.00	Expenditure Code: 4 - 100 - 081100 - 5875 - <small>(3 digits) (5 digits) (4 digits) (3 digits)</small> Revenue Code: 3 - 100 - 001899 - 0071 - <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>
AARP Grant (see above)	\$ 20,000	\$ 3,200.00	Expenditure Code: 4 - 100 - 081100 - 3321 - <small>(3 digits) (5 digits) (4 digits) (3 digits)</small> Revenue Code: 3 - 100 - 001899 - 0071 - <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>
	\$	\$	Expenditure Code: 4 - - - - - <small>(3 digits) (5 digits) (4 digits) (3 digits)</small> Revenue Code: 3 - - - - - <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>
	\$	\$	Expenditure Code: 4 - - - - - <small>(3 digits) (5 digits) (4 digits) (3 digits)</small> Revenue Code: 3 - - - - - <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>

Please **submit** completed form **electronically** to Amy Dill at [adill@shenandoahcountyva.us](mailto:adill@shenandoahcountyva.us) | **Due: August 29, 2025**



## Carry Forward Request

From Fiscal Year 2025 to Fiscal Year 2026

**DEPARTMENT/DIVISION/AGENCY:** Shenandoah County Sheriff's Department

**REQUEST TYPE:** Capital Project

**DATE:** 11/13/2025

**REQUESTER NAME:** Amy Dill, Director of Finance

PROJECT NAME/DESCRIPTION	FY 2025 ORIGINAL BUDGET AMOUNT	FY 2025 AMOUNT TO CARRY FORWARD	GENERAL LEDGER BUDGET CODE <small>(Note: last 3 digits of code are not applicable to all departments)</small>
Storage Facility (balance owed to County as of June 30) from Asset Forfeiture Funds - Paid in FY 2026	\$ 200,000.00	\$ 43,166.74	Expenditure Code: 4 - <u>131 - 003120 - 0001</u> - <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>  Revenue Code: 3 - <u>131 - 00420 - 0001</u> - <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>
	\$	\$	Expenditure Code: 4 - <u>- - - - -</u> - <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>  Revenue Code: 3 - <u>- - - - -</u> - <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>
	\$	\$	Expenditure Code: 4 - <u>- - - - -</u> - <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>  Revenue Code: 3 - <u>- - - - -</u> - <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>
	\$	\$	Expenditure Code: 4 - <u>- - - - -</u> - <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>  Revenue Code: 3 - <u>- - - - -</u> - <small>(3 digits) (5 digits) (4 digits) (3 digits)</small>

Please **submit** completed form **electronically** to Amy Dill  
at [adill@shenandoahcountyva.us](mailto:adill@shenandoahcountyva.us) | **Due: August 29, 2025**



# County of Shenandoah Board of Supervisors

## Agenda Item Summary

AGENDA DATE: January 27, 2026

CONSENT: X

REGULAR:

CLOSED SESSION:

ACTION: X

INFORMATION:

ITEM TITLE: Consideration of the appointment of Jim Fagan to serve on the Shenandoah County Planning Commission.

RECOMMENDATION:

This matter is presented for action.

BACKGROUND:

The Board of Supervisors met most recently in a closed session on January 13, 2026, to discuss appointments to various committees and commissions. If appointed, Mr. Fagan will serve the remainder of a four-year term previously held by Mark Dotson, who has been elected to the Board of Supervisors. The term will expire on October 31, 2026. Mr. Fagan will represent District 1 on the planning commission.

BUDGET IMPACT:

None

STAFF CONTACTS:

Evan L. Vass, County Administrator

ATTACHMENT(S):

N/A

REVIEWED BY:

*Mandy R. Belyea*

DATE:

*1/23/2026*

# County of Shenandoah Board of Supervisors

## Agenda Item Summary

AGENDA DATE: January 27, 2026

CONSENT: X

REGULAR:

CLOSED SESSION:

ACTION: X

INFORMATION:

ITEM TITLE: Consideration of the appointment of Keith Stephens to serve on the Shenandoah County Planning Commission.

RECOMMENDATION:

This matter is presented for action.

BACKGROUND:

The Board of Supervisors met most recently in a closed session on January 13, 2026, to discuss appointments to various committees and commissions. Mr. Stephens' term will commence at the appointment and expire on October 31, 2029. Mr. Stephens will represent District 4 on the planning commission.

BUDGET IMPACT:

None

STAFF CONTACTS:

Evan L. Vass, County Administrator

ATTACHMENT(S):

N/A

REVIEWED BY:

*Mandy R. Belyea*

DATE:

*1/23/2026*

BOARD OF SUPERVISORS

District 1: Mark Dotson  
District 2: Steve Baker  
District 3: David Ferguson  
District 4: Kyle Gutshall  
District 5: Dennis Morris  
District 6: Tim Taylor



ADMINISTRATION

Evan L. Vass, County Administrator  
Mandy R. Belyea, Deputy County Administrator



**RESOLUTION CONCERNING THE  
BOARD OF SUPERVISORS' COMMITTEE TERMS**

**WHEREAS**, this Board has certain affiliations with subordinate, independent, or quasi-independent authorities, commissions, and boards (“Entities”), and

**WHEREAS**, from time to time, Board members are assigned or asked to serve on such Entities (“Assignments”), and

**WHEREAS**, some of these Assignments carry terms of several years, while others are for a single year, and

**WHEREAS**, in order to foster consistency among these Entities and to make Assignments in accordance with the law, Assignments are made by resolution of the Board of Supervisors and will be consistent with any applicable membership terms and any other legal requirements.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Shenandoah County, Virginia, that:

**I. General**

1. Members of the Board of Supervisors of Shenandoah County shall be assigned to serve on Entities in accordance with any applicable membership terms that are prescribed by state or local law.
2. In the absence of an applicable membership term of multiple years, Assignments shall be on an annual basis.
3. Unless provided to the contrary in an Entity’s charter, bylaws, contractual or other governing documents, or legal authority Board members serving by Assignment shall be voting members of the Entity.

**II. Multiple-Year Terms**

1. In accordance with section 82-5 of the Shenandoah County Code, any member of the Board of Supervisors assigned to the Shenandoah County Conservation Easement Authority shall be a member and shall serve a four-year term. **Kyle Gutshall** is assigned to serve on this Authority, and his term expires on December 31, 2029.
2. In accordance with Virginia Code section 42.1-35, any member of the Board of Supervisors assigned to the Shenandoah County Library Board of Trustees shall be a member and shall serve a four-year term. **David Ferguson** is assigned to serve on this Board, and his term expires on December 31, 2027.

**III. Single-Year Terms**

1. **Steve Baker** is assigned to be a member of the Agricultural and Forestal District Advisory Committee for a one-year term ending December 31, 2026.
2. **Mark Dotson** is assigned to be a member of the Community Policy and Management Team (CPMT) for a one-year term ending December 31, 2026. **Evan Vass** is assigned to be an alternate member of the CPMT for a one-year term ending December 31, 2026.
3. **Tim Taylor and Dennis Morris** are assigned to be members of the Northern Shenandoah Valley Regional Commission for a one-year term ending December 31, 2026.
4. **Kyle Gutshall** is assigned to be a member of the Parks and Recreation Advisory Board for a one-year term ending December 31, 2026.
5. **Dennis Morris** is assigned to be a member of the People, Inc. Board of Directors for a one-year term ending December 31, 2026.
6. **Dennis Morris** is assigned to be a member of the Shenandoah County Planning Commission for a one-year term ending December 31, 2026.
7. **Dennis Morris** is assigned to be a member of the RSW Regional Jail Authority for a one-year term ending December 31, 2026.
8. **Tim Taylor** is assigned to be a member of the Tourism Advisory Council for a one-year term ending December 31, 2026.
9. **Mark Dotson** is assigned to be a member of the Tourism Advisory Council for a one-year term ending December 31, 2026.
10. **Steve Baker** is assigned to be a member of the Water Resources Advisory Committee for a one-year term ending December 31, 2026.
11. **David Ferguson** is assigned to be a member of the Town and County Steering Committee for a one-year term ending December 31, 2026.
12. **Tim Taylor** is assigned to the Shenandoah Rail Trail Exploratory Partnership for a one-year term ending December 31, 2026.

**Resolved this 27<sup>th</sup> day of January, 2026.**

**CERTIFICATE**

The undersigned Chairman and Clerk of the Board of Supervisors of Shenandoah County, Virginia hereby certify that the foregoing constitutes a true and correct copy of a Resolution Concerning the Board of Supervisors' Committee Terms adopted by the Board of Supervisors at a meeting held on January 27, 2026. A record of the roll-call vote by the Board is as follows:

NAME	AYE	NAY	ABSTAIN	ABSENT
Tim Taylor, Chairman				
Dennis Morris, Vice-Chairman				
Steven A. Baker				
Mark Dotson				
David E. Ferguson				
Kyle Gutshall				

Date: January 27, 2026

[SEAL]

ATTEST: \_\_\_\_\_

Clerk, Board of Supervisors,  
Shenandoah County, Virginia

\_\_\_\_\_

Chairman, Board of Supervisors,  
Shenandoah County, Virginia



County of Shenandoah  
Board of Supervisors

Agenda Item Summary

**AGENDA DATE:** January 27, 2026

**CONSENT:**

**REGULAR:** X

**CLOSED SESSION:**

**ACTION:** X

**INFORMATION:**

**ITEM TITLE:** Consideration of a Special Use Permit pursuant to Article XXII, Section 165-170 of the County Code allowing a large-scale energy facility on 60.725 acres, more or less, on certain real property zoned A-1 Agriculture, located at 16817 Old Valley Pike (Tax Map No. 057 A 282 and 057 A 283).

**RECOMMENDATION:**

At its January 7, 2026 meeting, the Planning Commission voted to recommend approval of the Special Use Permit with the attached conditions dated January 23, 2026.

**BACKGROUND:**

Old Valley Solar Ranch, LLC applied for a Special Use Permit for a Large-Scale Energy Facility on 60.725 acres, more or less, on certain real property zoned A-1 Agriculture, located at Tax Map No. 057 A 282 and 057 A 283.

The Large-Scale Energy Facility will consist of solar panels and related accessory structures.

A Large-Scale Energy Facility is permitted in the A-1 Agriculture zoning district by Special Use Permit only per County Code Article XXII, Section 165-170.

The property was previously utilized as a landfill and has since been capped and seeded with grass.

**BUDGET IMPACT:**

N/A

**STAFF CONTACTS:**

Brenna Menefee, Zoning Administrator

**ATTACHMENT(S):**

Special Use Permit Conditions 1/23/2026, Staff Report, Maps

**REVIEWED BY:**

*Mandy R. Belyea*

**DATE:**

*1/23/2026*

## Special Conditions – January 23, 2026

1. Building permits must be issued prior to any construction requiring building permits.
2. Any land disturbance greater than 10,000 square feet will require a land disturbance permit issued by the County. Any land disturbance greater than one acre will require a stormwater permit from the Virginia Department of Environmental Quality (VDEQ). In accordance with §165-173(A), large-scale solar facilities shall be limited to 50 acres of disturbance zone per one-mile radius.
3. Prior to the start of operations, the project must comply with applicable VDH standards and requirements.
4. Prior to the start of operations, the project must comply with applicable VDOT standards and requirements.
5. Construction of the project, including land clearing, grading, and/or installation of fencing/racking, shall commence within three years of the date of approval of the Special Use Permit, and complete within two years after that. Failure to meet either deadline shall require an extension granted by the Board of Supervisors in accordance with § 165-106G(3).
6. After the commencement of operation of the project, in accordance with §165-164F, failure to operate the project may result in a requirement to decommission the project. The Zoning Administrator shall provide written notice to the project operator and landowner offering one additional year to allow the Applicant to restore project operation, after which the Zoning Administrator may commence the decommissioning requirement. The decommissioning shall occur within six months of the date of such notice, unless such time period is extended by the Shenandoah County Board of Supervisors.
7. The Applicant shall establish and maintain valid legal access sufficient to enable emergency vehicles to provide services to the solar facility and appurtenant structures, consistent with §165-172K. Lack of access renders the project inoperable, triggering the permit revocation process outlined in Condition #5. Any change to the approved access location shall require County review and may require an administrative amendment to the site plan.
8. Prior to building permit issuance, the applicant shall submit a Screen Buffer Plan to the Zoning Administrator for approval, consistent with §165-170A(6) and §165-172J. The plan shall provide a mix of native deciduous, such as oaks and hickories, and evergreen trees along designated property boundaries, as shown on the approved Conceptual Site Plan, to provide year-round visual screening. Evergreens shall be a minimum of 4 feet tall when planted; deciduous trees shall have a minimum 1-inch caliper or 15 gallons. Tree spacing shall be no further than 15 feet apart unless alternative spacing is recommended by a landscape architect based on species selection or site conditions and approved by the Zoning Administrator. All screen buffer plantings shall be installed prior to commencement of operations, maintained in healthy condition for the life of the facility, and replaced at a 1:1 ratio within one growing season if dead or diseased, unless otherwise waived by the Zoning

Administrator based on overall buffer effectiveness. Replacement trees shall meet original minimum size requirements.

9. Prior to final site plan approval, the Applicant shall submit a Farm Plan, consistent with the definition in §165-169, adapted for a grazing-ready operation. The plan shall include: (i) location and specifications for livestock water management capable of supporting future grazing; (ii) designated animal care area; and (iii) soil and forage management approach coordinated with the approved Pollinator Plan and erosion control requirements. Site preparation and forage establishment shall occur prior to or concurrent with solar installation, consistent with erosion and sediment control requirements. No violation of this Special Use Permit shall occur based on the absence, temporary suspension, or permanent discontinuation of active grazing operations.
10. In accordance with §165-164B, a decommissioning bond shall be posted prior to commencement of construction and maintained thereafter, in an amount based on the approved decommissioning cost estimate and reassessed every two years. Acceptable forms of financial security include surety bond, irrevocable letter of credit, or another instrument approved by the County. Should the Board of Supervisors provide for any alterations to the reassessment schedule or bonding requirements, the Applicant may receive corresponding relief from this condition.



# Special Use Permit, #26-01-02

Staff Contact: Brenna Menefee, Zoning Administrator  
 Staff Report First Prepared: December 22nd, 2025  
 Amended:

*This report is prepared by the Shenandoah County Office of Community Development to provide information to the Planning Commission and the Board of Supervisors to assist them in making a decision on this request.*

**Agenda Date:** January 7, 2026  
**Requested Use:** Large-Scale Energy Facility.  
**Applicant:** Old Valley Solar Ranch, LLC  
**Owner:** Matthews Clare Brady And Michael

[Consent](#)  
[Regular](#)  
[Closed Session](#)  
[Action](#)  
[Information](#)  
[Public Hearing](#)

**Introduction:** Old Valley Solar Ranch, LLC applied for a Special Use Permit for a Large-Scale Energy Facility on 60.725 acres, more or less, on certain real property zoned A-1 Agriculture, located at Tax Map No. 057 A 282 and 057 A 283.

The Large-Scale Energy Facility will consist of solar panels and related accessory structures.

A Large-Scale Energy Facility is permitted in the A-1 Agriculture zoning district by Special Use Permit only per County Code Article XXII, Section 165-170.

The property was previously utilized as a landfill, and has since been capped and seeded with grass.

**Acres:** 60.725

**Address:** 16817 Old Valley Pike

**Tax Map Number / Area:** 057 A 282 and 057 A 283

**Access Easements:** No.

**Magisterial District:** Madison

**Electoral District:** 3

**Zoning:** A-1 Agriculture

**Use:** Woodland & Active Farm

Direction	Zoning	Land Use	Direction	Zoning	Land Use
North	A-1 Agriculture	Public (Landfill)	East	M-1 General Industrial and A-1 Agriculture	Commercial, Industrial, and Active Farm
South	A-1 Agriculture	Woodland and Active Farm	West	A-1 Agriculture	Active Farm

**In Vicinity Of:**

**Administrative Aspects**

Town: Town of Edinburg  
 Town Growth Area: No.  
 Public Service Area: No.  
 Settlement Community: No.  
 Old Valley Pike Overlay: No.  
 Scenic By-Way: No.

**Forest Resources**

Forested Land: Yes  
 Wildlife Core/Corridor: No.

**Land Resources**

Prime Soil: Yes.  
 Virginia Conservation Importance: No.  
 Ag & Forestal District: No.

**Topographic Resources**

Ridgeline Area: No.  
 Critical Slopes: No.

**Water Resources**

Floodplain: No.  
 Dam Break Area: No.  
 100 Ft Stream Buffer: No.  
 Stream: No.  
 North Fork: No.  
 Wetlands: No.  
 Well: No.  
 Spring: No.

**Historic Resources**

Battlefield: No.  
 Historic Property: No.  
 Designated Viewshed: No.  
 Archeological Site: No.

**Technological Resources**

High Voltage Lines: No.  
 Electric Poles Or Lines: No.  
 Pipeline: No.

Sinkhole: Yes.

Telecommunication Tower: No.

**Past Planning Commission Items:** No.

**Review Evaluations:**

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**Building Inspection:** Building permits must be issued prior to any construction requiring building permits.

**Fire Marshal:** No comments provided.

**Erosion & Sediment (E&S) Control:** Due to the size and amount of land disturbance, the "Solar" SUP project will require an engineered ESC/SW plan to be developed. The plan must be submitted to The County as well as DEQ for review and approval before any land disturbance may begin.

**VA Department Of Health (VDH):** Per review of the site plan, the solar project appears to exclude any construction/development on that portion of tax parcel 057A282 residing on the East side of the railroad track. As such, there should be no impact to the existing sewage system serving the dwelling at 16817 Old Valley Pike (TM 057A282). There are no known sewage system records for TM 057A283.

**VA Department Of Transportation (VDOT):** Proposed entrance location meets sight distance requirements to install a Low Volume Commercial entrance.

**VA Department Of Conservation And Recreation (VDCR):** <https://vanhde.org/content/map>

**Planning & Zoning:** Special Use Permit are reviewed on a case-by-case basis and can be reviewed for their adherence to the Comprehensive Plan.

**Direct citation of whether the proposal is in compliance with the Comprehensive Plan:**

Goal 9.5: The County will aspire to be carbon neutral.

<p>In support:</p> <p><b>Move to make a recommendation for approval</b> of Special Use Permit 26-01-02 with conditions 1 through 7 to the Board of Supervisors. This recommendation is based on Shenandoah County's Comprehensive Plan.</p>	<p>To Table:</p> <p><b>Move to make a table</b> Special Use Permit 26-01-02 until the next meeting to clarify outstanding items on the impact on the transportation network, water resources, scenic resources, and other outstanding items.</p>	<p>In opposition:</p> <p><b>Move to make a recommendation for denial</b> of Special Use Permit 26-01-02 to the Board of Supervisors. This recommendation is based on the proposal potential undue impacts on the health, safety, and welfare of the residents and visitors of Shenandoah County due to the foreseen impacts on the transportation network, water resources, and historic resources of the County.</p>
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**Staff recommended conditions:**

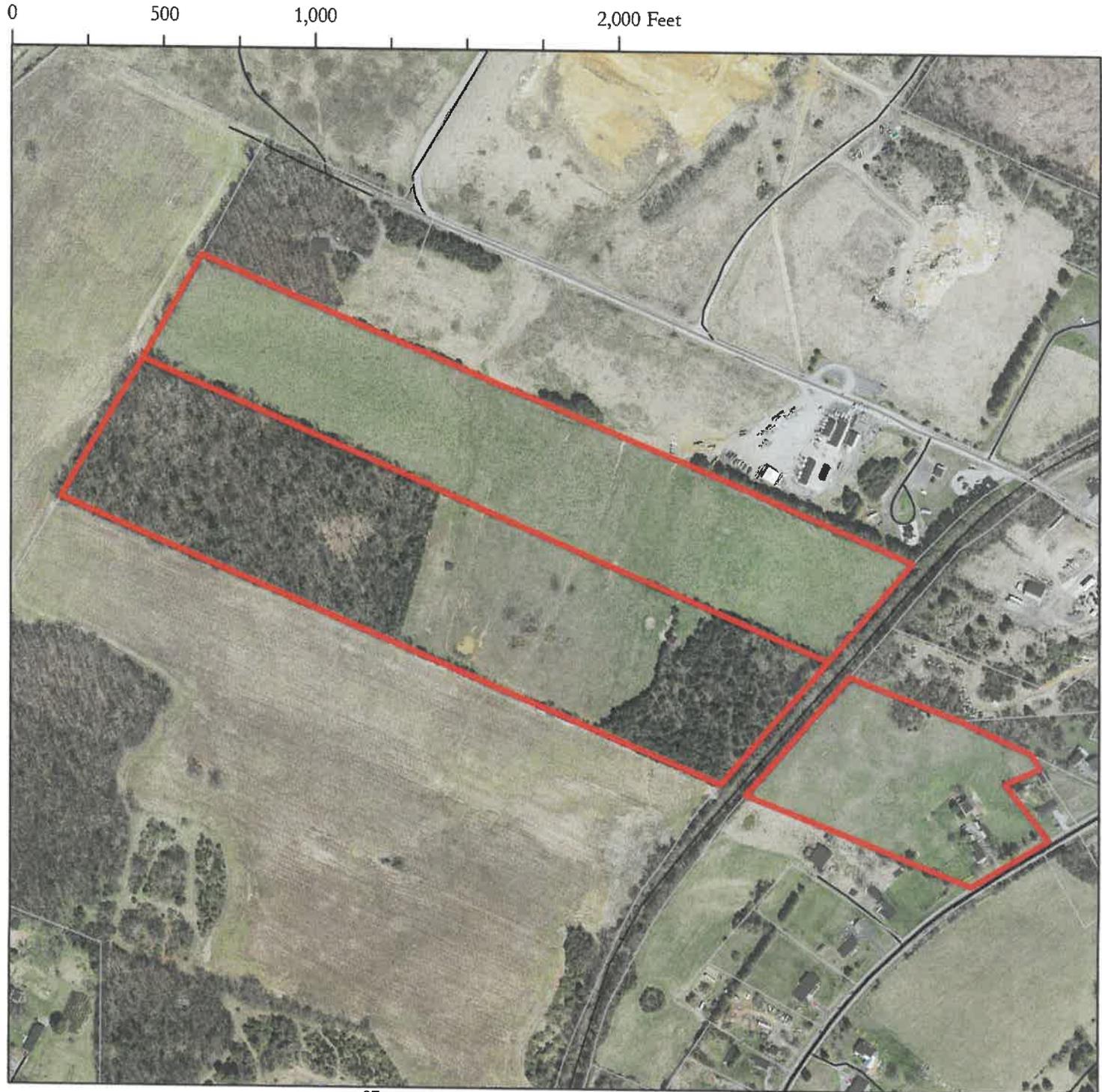
1. Building permits must be issued prior to any construction requiring building permits.
2. Any land disturbance greater than 10,000 sqft will require a land disturbance permit issued by the County and any land disturbance greater than one acre will require a stormwater permit from DEQ.
3. Prior to the start of operations, the project must comply with Virginia Department of Health's standards and requirements.
4. Prior to the start of operations, the project must comply with Virginia Department of Transportation's standards and requirements.
5. The Special Use Permit will be relinquished if the use ceases for two years.
6. Valid, legal access to the site shall be maintained.
7. Any change to the access location shall be reviewed by the County prior to implementation and may require an amended site plan or permit.
8. Prior to issuance of any building permit for the solar facility, the applicant shall submit and receive approval of a Buffer Planting Plan from the Zoning Administrator providing a mix of native deciduous trees, including oaks and hickories, and evergreen trees along designated property boundaries to provide year-round visual screening. All required buffer plantings shall be installed as approved, verified by County staff, and maintained in a healthy condition for the life of the solar facility. Evergreens shall be a minimum 6' tall when planted and deciduous trees shall have a minimum 1" caliper or 15 gallon no further than 15' apart. Buffer Planting Plan may be included in the Site Plan.
9. Prior to approval of the site plan and prior to the issuance of any building permit for the solar facility, the applicant shall submit and receive approval of a **Grazing Plan** from the Zoning Administrator. In addition, the following requirements shall apply:
  - A. **Grazing Plan Components.** The approved Grazing Plan shall include, at a minimum:
    1. A livestock water supply plan identifying at least one centrally located frost-proof waterer and the general location of all permanent and temporary water lines necessary to provide water access throughout the property. If more are proposed they may be placed strategically to facilitate rotational grazing.
    2. A soil and nutrient management plan demonstrating how soil quality will be improved prior to solar installation and how forage suitable for grazing will be established.
    3. Identification of an animal care area located within the perimeter fenced area and outside of the solar panel installation.
    4. A sketch identifying the location of temporary cross fencing and paddock layout to support rotational grazing within and around the solar panel installation.
  - B. **Soil Preparation and Forage Establishment Verification.**

All soil preparation, amendments, and initial forage establishment required by the approved Grazing Plan shall be completed before the issuance of any building permit for solar panel installation.
  - C. **Inspection and Sign-Off.**

Completion of soil preparation and forage establishment shall be verified through a site inspection and may require soil testing before written sign-off by the Zoning Administrator, prior to issuance of any building permit for the solar facility.
  - D. **Ongoing Compliance.**

The approved Grazing Plan shall be maintained for the life of the solar facility. Failure to implement or maintain the Grazing Plan may be considered a violation of the Special Use Permit and subject to enforcement action pursuant to Chapter 165 of the Shenandoah County Code.

# Special Use Permit 26-01-02



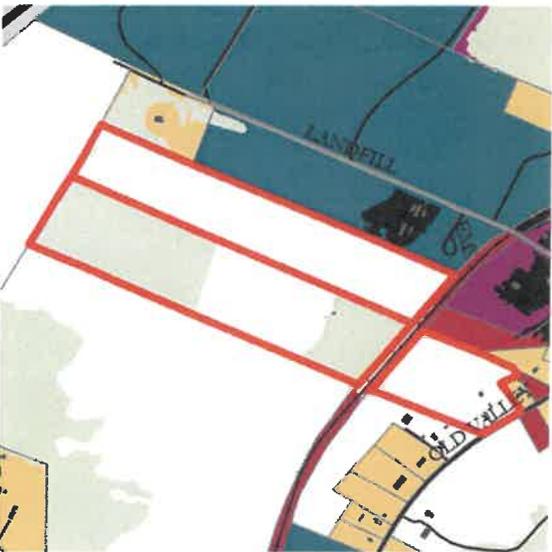
-  SUP 26-01-02
- Roads**
- Road Type**
-  Interstate (1)
-  Private (3)
-  Secondary (2)
-  US Route (1)
-  Driveway (11)
-  Buildings (37)
-  Railroad (1)
-  County Boundary (1)





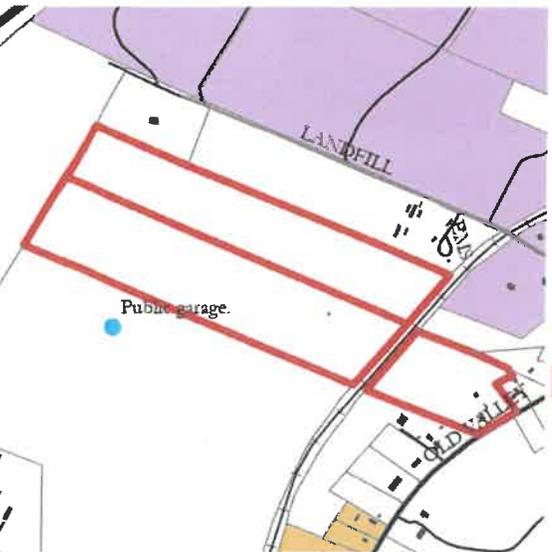
**Future Land Use Map**

- Local Agriculture (0)
- Agriculture Protection (1)
- Commercial / Industrial (1)
- Conservation (1)
- Flood Protection Area (1)
- Mixed Use (1)
- Public Space (1)
- Town (0)



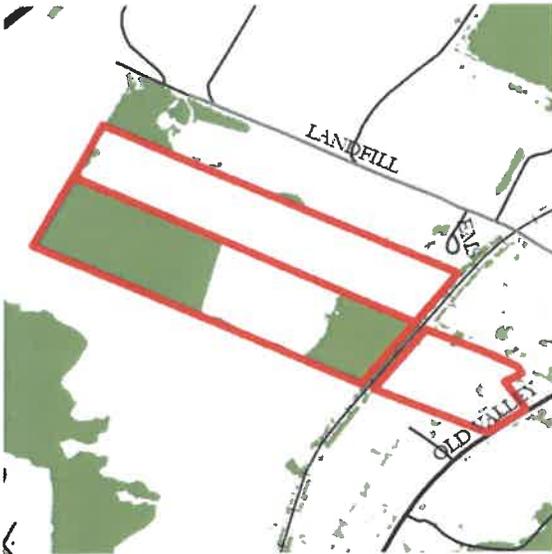
**Current Land Use Map**

- National Forest
- State Forest
- Park
- Woodland
- Water
- Active Farm
- Public Or Nonprofit
- Mixed Use
- Vacant
- Residential
- Commercial
- Industrial
- Transportation
- Parking



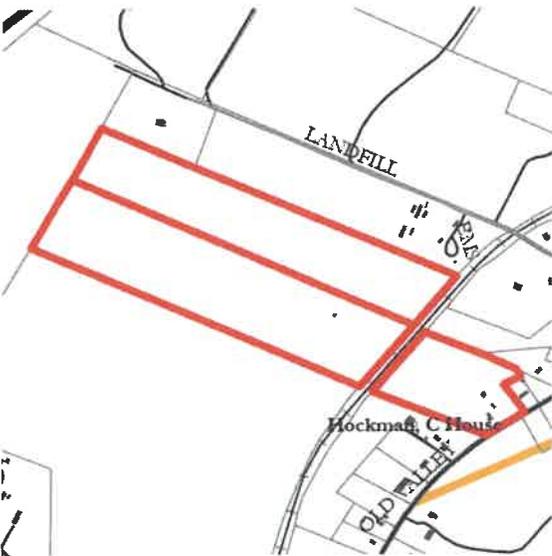
**Shenandoah County Zoning**

- BZA (0)
- REZ (0)
- SUP (1)
- Shenandoah A-1 (3)
- Shenandoah B-1 (0)
- Shenandoah B-2 (0)
- Shenandoah C-1 (0)
- Shenandoah M-1 (3)
- Shenandoah M-2 (0)
- Shenandoah R-1 (0)
- Shenandoah R-2 (1)
- Shenandoah R-3 (0)



**Forest Resources**

- Forest Trails (0)
- National Forest (0)
- State Forest (0)
- Wildlife Habitat Cores (0)
- Wildlife Habitat Core Edges (0)
- Wildlife Corridor (0)
- Wildlife Corridor Edge (0)
- Forested Land (1)



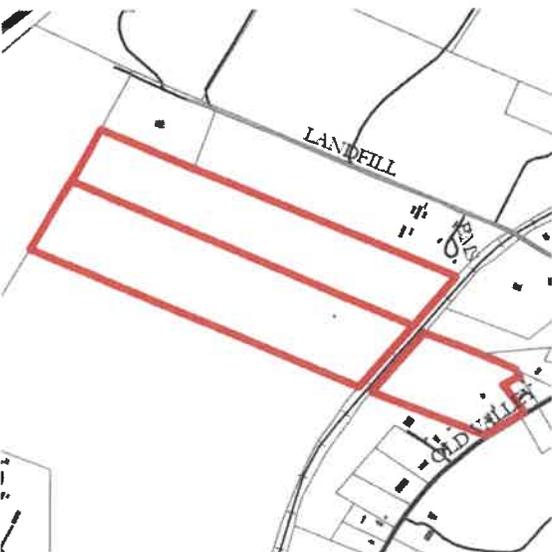
**Historical, Cultural, And Scenic Resources**

- Dinky Railroad
- Scenic Byways
- Former Roadways
- ▲ Places Of Importance
- Archaeological Sites
- Battlefield**
- Core\_Study**
- Core
- Study
- ▨ Historic Locations

**Landforms**

**Landforms**

- Area
- Bend
- Cape
- Cliff
- Gap
- Range
- Ridge
- Slope
- Summit
- Valley
- Cultural Points



**Technological Resources**

- ▲ Telecommunication Towers (1)
- High Voltage Transmission Line (0)
- High Voltage Link (0)
- SVEC Poles (0)
- SVEC Overhead (0)
- SVEC Underground (0)
- Pipeline (0)



**Land Resources**

— Fault Lines (1)

**Mineral Resources**

**Mineral Resources**

- Bulk Mineable Resources (0)
- Carbonate Resources (0)
- Clay and Shale (0)
- Energy Resources (0)
- Industrial Minerals (0)
- Metallic Resources (0)

**Prime Soils**

**Prime Soil Class**

- 1 (0)
- 2 (5)
- 3 (8)
- Conservation Easements
- AFD (0)
- Parks (0)



**Topographic Resources**

- Ridgelines
- Ridgeline Area
- Sinkholes

**Critical Slopes**

**Critical Slopes**

- 15-20%
- 20-25%
- 25%+

Contours



**Water Resources**

- Water Wells (0)
- Thermal Springs (0)
- Wetlands (4)
- Streams (9)
- Stream Buffers (1)
- 1% Annual Chance - A (0)
- 1% Annual Chance - AE (0)
- 0.2% Annual Chance (0)
- Lake Laura Dam Break Area (0)
- Bird Haven Dam Break Area (0)
- Woodstock Dam Break Area (0)



## Code of Virginia

## Title 15.2. Counties, Cities and Towns

## Chapter 15. Local Government Personnel, Qualification for Office, Bonds, Dual Office Holding and Certain Local Government Officers

**§ 15.2-1502. Employment of certain deputies and assistants; delegation of powers and duties.**

A. Local government officers may employ, when duly authorized by the governing body, deputies and assistants to aid them in carrying out their powers and duties. The provisions of this section and § 15.2-1503 shall not be applicable to the constitutional offices of treasurer, commissioner of the revenue, sheriff, attorney for the Commonwealth and clerk of the circuit court.

B. "Deputy" means a person who is appointed to act as a substitute for his principal, in the name of the principal and in his behalf, in matters in which the principal himself may act; such person shall be a public officer. Members of governing bodies may not have or appoint deputies for themselves.

C. "Assistant" means a person who is not a public officer or deputy but who aids or helps a public officer.

D. Subject to the limitations and requirements of the preceding subsections, an officer of a locality may delegate, to a person reporting to him, his powers and duties unless it is some power or duty the exercise of which by another person is expressly forbidden by law or requires the exercise of judgment for the public welfare. However, such delegation shall not act to relieve the officer making such delegation of his legal obligations for the exercise of powers and performance of duties of his office.

Persons employed by virtue of this subsection shall be designated either deputy or assistant and shall take such oath and post such bond as may be required by ordinance.

1978, c. 264, §§ 15.1-19.4, 15.1-19.5; 1997, c. 587.



Total Project Budget	\$8,000,000
Project Expenditures-to-Date ( <i>Engineering</i> )	(\$275,810)
Remaining Project Budget	\$7,724,190

Original Bid Price - <i>Perry Engineering</i>	\$8,344,611
Value Engineering Adjustments	(\$850,308)
Adjusted Bid Price - <i>Perry Engineering</i>	\$7,494,303
5% Contingency	\$374,715
Other Items Separate from Construction Contract ( <i>Construction Management, Utilities, Furniture + Fixtures, Information Technology/ Software, Compactors, Containers, etc.</i> )	\$595,000
Revised Project Costs	\$8,464,018
Available Project Funds	\$7,724,190
FY 2026 Supplemental Appropriation Request **	\$739,828

\*\* Note: Of the FY 2026 Supplemental Appropriation request of \$739,828, \$374,715 or 51% represents a 5% contingency on the bid price to cover any unforeseen project expenses thereby enabling project continuity. However, all or a portion of this amount may not be expended. Without the \$374,715, the shortfall is \$365,113.

**STAFF CONTACTS:**

Mandy R. Belyea, Deputy County Administrator  
 Andy Hounshell, Director of Solid Waste Management

**ATTACHMENT(S):**

Draft Notice of Intent to Award Contract

**REVIEWED BY:**



**DATE:**

1/23/22



## NOTICE OF INTENT TO AWARD CONTRACT

**Notice Date:** January 27, 2026

**Title:** Landfill Citizens' Convenience Center and Facility Upgrades Project

**In Response To:** ITB 2025-003 dated February 8, 2024

**Vendor:** Perry Engineering Company, Inc.

Shenandoah County hereby provides notice of its intent to award the above-referenced contract to Perry Engineering Company, Inc. The anticipated date of award is Friday, January 30, 2026, or as soon thereafter as practicable.