



**SHENANDOAH COUNTY, VIRGINIA**

OFFICE OF THE COMMISSIONER OF THE REVENUE

Kathy Black - Commissioner  
600 N Main ST., Suite 104  
Woodstock VA 22664

RETURN SERVICE REQUESTED

**FORM 762C - MACHINERY & TOOLS  
RETURN OF TANGIBLE PERSONAL PROPERTY**

<b>TAX YEAR 2016 FORM 762C</b>	Filing Deadline <b>February 1, 2016</b>
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SOCIAL SECURITY # OR FEDERAL I.D. #	

PHONE: 540-459-6170 - FAX: 540-459-6173  
kblack@shenandoahcountyva.us

**MUST BE FILED  
BY FEBRUARY 1, 2016 TO AVOID A  
LATE FILING PENALTY.**

**Account #**

<b>Business Location As Of 1-1-2016</b>
<input type="checkbox"/> Town of: _____ or
<input type="checkbox"/> County of Shenandoah, Virginia

**\*\* If not in business as of Jan. 1, 2016, please indicate and return to avoid erroneous billing \*\***

Physical Address \_\_\_\_\_

(If different from \_\_\_\_\_

Billing address \_\_\_\_\_

Name: \_\_\_\_\_

Nature of Business: \_\_\_\_\_

Date business: opened \_\_\_\_\_ closed \_\_\_\_\_

**\*\* ALL MANUFACTURERS: Please attach a list of equipment, cost, and date purchased. \*\***

Year Purchased	Taxpayer's Original Cost	OFFICE USE ONLY
Cost Of All Machinery Purchased Prior To 1-1-2011 and Still On Hand 1-1-2016		10%
Cost Of All Machinery Purchased During 2011		25%
Cost Of All Machinery Purchased During 2012		40%
Cost Of All Machinery Purchased During 2013		45%
Cost Of All Machinery Purchased During 2014		50%
Cost Of All Machinery Purchased During 2015		55%
Total cost of all machinery on hand 1-1-2016		
<b>Total - Office Use Only</b>		

**ALL OF THE MACHINERY FULLY DEPRECIATED AND ON HAND AS OF JANUARY 1, 2016 MUST BE INCLUDED IN THE ABOVE. "IDLE MACHINERY AND TOOLS" ALSO SHOULD BE FILED (SEE BACK).**

REMARKS: \_\_\_\_\_

**I DECLARE THAT THE STATEMENTS AND FIGURES SUBMITTED ON THE RETURN ARE TRUE, FULL AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.**

Note: It is a misdemeanor for any person to willfully subscribe a return which he does not believe to be true and correct as to every material. (Code of Virginia - Section 58.1-3111)

Please Print: Contact Name \_\_\_\_\_ Daytime Phone Number \_\_\_\_\_

Signature of Taxpayer

Date

**THE ABOVE FORM IS REQUIRED TO BE COMPLETED EACH TAXABLE YEAR AND IS USED IN ARRIVING AT THE ASSESSED VALUE OF ALL MACHINERY AND TOOLS LOCATED IN SHENANDOAH COUNTY.**

**PLEASE READ CAREFULLY**

**ALL 762C FORMS MUST BE RETURNED BY FEBRUARY 1, 2016**

Tax bills are due June 5th and December 5th of each tax year

A depreciation schedule is available upon request

If you have any questions, please call 1-540-459-6170

Extension request must be received by February 1, 2016

\*\*\*All machinery and tools, including "idle machinery and tools" must be filed with the return per the

Code of Virginia 58.1-3507\*\*\*

**Administrative appeal to the Commissioner of the Revenue or other assessing official**

"Any person assessed with any local mobile property tax or local business tax as defined in this section may appeal such assessment within one year from the last day of the tax year for which such assessment is made, or within one year from the date of such assessment, whichever is later, to the Commissioner of the Revenue or other assessing official", Code of Virginia 58.1-3983.1

**FORMS FILED AFTER FEBRUARY 1, 2016 WILL RESULT IN A LATE FILING PENALTY**