



SHENANDOAH COUNTY, VIRGINIA

OFFICE OF THE COMMISSIONER OF THE REVENUE

Kathy Black - Commissioner
600 N Main ST., Suite 104
Woodstock VA 22664

RETURN SERVICE REQUESTED

**FORM 762B - BUSINESS EQUIPMENT
RETURN OF TANGIBLE PERSONAL PROPERTY**

TAX YEAR 2016 FORM 762B	Filing Deadline February 1, 2016
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SOCIAL SECURITY # OR FEDERAL I.D. #	
Taxpayer 1	Taxpayer 2

Name of Business: _____

Date business: opened _____ closed _____

PHONE: 540-459-6170 - FAX: 540-459-6173
kblack@shenandoahcountyva.us

Account #

Business Location As Of 1-1-2016

Town of: _____ or _____

County of Shenandoah, Virginia

**** If not in business as of Jan. 1, 2016, please indicate and return to avoid erroneous billing ****

Physical Address _____

(If different from _____

Billing address _____

Owner of business? Yes No

If No, provide owner: _____

**MUST BE
FILED BY
FEBRUARY 1, 2016
TO AVOID A LATE
FILING PENALTY.**

Year Purchased	Computer Equipment (See Back)	Cost	Business Equipment (See Back)	Cost

**Total Inventory As
Of 1-1-2016:**

\$ _____
(Inventory-stock on hand)

**If inventory is
located in an
Emporium,
Consignment Shop,
or Flea Market,
Provide Location:**

****ALL BUSINESSES: Please attach a list of all equipment *yearly* (even if fully depreciated with the IRS) with the original cost, and date purchased. ****

SEE BACK OF RETURN FOR MORE INFORMATION

TOTALS - OFFICE USE ONLY				
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LEASED EQUIPMENT

Note: If equipment is leased and the leasing company is to pay personal property taxes, we will need the name, address, and phone number of the lessor.

Type of Equipment

Date Lease Begins

Cost

Name: _____

Address: _____

Lease Company's phone number _____

FED ID # _____

I declare that the statements and figures submitted on this return are true, full, and correct to the best of my knowledge and belief.

NOTE: It is a misdemeanor for any person willfully to subscribe a return which he does not believe to be true and correct as to every material. (Code of Virginia - Section 58.1-3111).

Please Print: Contact Name _____ Daytime Phone Number _____

Signature of Taxpayer

Date

THE ABOVE FORM IS REQUIRED TO BE COMPLETED EACH TAXABLE YEAR AND IS USED IN ARRIVING AT THE ASSESSED VALUE OF ALL BUSINESS EQUIPMENT LOCATED IN SHENANDOAH COUNTY

PLEASE READ CAREFULLY

ALL 762B FORMS MUST BE RETURNED BY FEBRUARY 1, 2016

Tax bills are due June 5th and December 5th of each tax year

A depreciation schedule is available upon request

If you have any questions, please call 1-540-459-6170

Extension request must be received by February 1, 2016

Computer Equipment

EQUIPMENT MAY INCLUDE BUT NOT BE LIMITED TO THE FOLLOWING: printers, CPU, copiers, scanners, fax machines, digital cameras, computer equipment, GPS, plotter, routers, cell phones.

Business Equipment

EQUIPMENT MAY INCLUDE BUT NOT BE LIMITED TO THE FOLLOWING: desks, chairs, calculators, typewriters, filing cabinets, credit card machines, tools (hand and power), X-Ray machines, shelving/racks, cash registers, carts/baskets, any type of refrigeration systems, any type of kitchen equipment (stoves, microwaves, dishwashers), tables, construction equipment (skid loaders, forklifts, compressors, scaffolding), salon stations, all furniture and/or equipment used in a business.

Inventory

COST OF WHOLESALE GOODS ON HAND FOR RESALE AS OF JANUARY 1, 2016

Administrative appeal to the Commissioner of the Revenue or other assessing official

"Any person assessed with any local mobile property tax or local business tax as defined in this section may appeal such assessment within one year from the last day of the tax year for which such assessment is made, or within one year from the date of such assessment, whichever is later, to the Commissioner of the Revenue or other assessing official", Code of Virginia 58.1-3983.1

FORMS FILED AFTER FEBRUARY 1, 2016 WILL RESULT IN A LATE FILING PENALTY