

SHENANDOAH COUNTY PARKS AND RECREATION

ADVISORY BOARD MEETING MINUTES

November 18, 2015, 7pm — Shenandoah County Government Center

Present: Dick Neese, Lisa Currie, Rhonda Lively, Denise Silvious-Dellinger, Jonathan Fainter, Jennifer George, Sonya Williams-Giersch, and Bob Flanagan

High School Representatives: Rebekah Ansboro and Tyler Hinkle

Staff: Jered Hoover and Brandi Rhinehart

Welcome/Call to Order Bob Flanagan called the meeting to order at 7:00pm.

Introduction of new members/guests - No new members or guests

There were no changes or additions to the agenda

Changes to the minutes were requested. Lisa Currie was present at the September meeting. Reese Taylor was absent at the September meeting. The Master Plan for the Wagner Park was discussed in the September meeting. The Board discussed asking Larry Smith to do an in depth plan with his students of the Wagner Park for a long range plan.

Chairman's report: No reports

Director's Report:

Seven Bends request for partnership in an MOA. Meeting to determine plans to present to the Board of Supervisors. December 17<sup>th</sup> will be an event with Seven Bends for crafts, baking, movie, etc. Adults can go shopping for Christmas while event is in progress. Plan a soft launch after the first of the year with a hard launch planned for June 2016. The impact to the county budget will be 0 dollars as Seven Bends is fully funded with user fees. They also have a Director and Site Directors to manage the events. It will be advertised in the next brochure that reaches 18,000 homes in the county.

Discussed Fiscal Year 2017 Budget requests

Jered handed out the Expenditure Summary reports for Fiscal year 2017 and the RecTrac report for Fall/Winter 2015. Both showed a successful year.

A suggestion was made to visit Frederick county Parks and Rec department to develop a relationship to share ideas about charging user fees, running programs, measuring success, and ideas.

Jered has emailed Larry Smith to inquire about a Wagner Park Master Plan study. Larry is interested in pursuing this.

Jered is approaching the Boy Scouts about a project of creating a sign at the Wagner Park. Parks and Rec pay for the supplies and the Boy Scout create and place the sign as well as landscape.

Bob reminded to keep the Wagner contract in mind as we proceed so as not to violate the requirements.

#### Committee Reports:

- a) Executive/Capital Improvements – Jered learned about ADA requirements for public locations at the last Parks and Recreation conference. He learned of the needs at the county park. It was agreed the upgrades need to be a priority part of the 2017 Fiscal Year CIP and Budget request. Jered informed that an engineer may need to be engaged to properly design the improvements.  
Jered shared the final CIP priorities developed by the CIP committee at the meeting earlier in the month.
- b) Activities and Programs - no report. Discussed need for committee to meet to help develop spring events being developed with Seven Bends MOA.
- c) Partnerships and Public Relations – no report

Old Business: none

#### New Business:

A request for longer Women's Basketball season was made and Jered said he would look into it. He felt there was a high possibility of extending it.

Rhonda Lively shared a suggestion from the community that Parks & Rec little league basketball create a partnership with the middle schools to build a skills plan so children can move from one league to the other building on their basketball skills. As some discussion among board members and Jered, Jered said he would look into it.

#### Reports from Towns and Districts:

- a) Edinburg –Tree Lighting and a Christmas parade
- b) Mt Jackson –Tree Lighting and a Christmas parade
- c) New Market –Tree lighting and Christmas parade
- d) Strasburg – Christmas tree lighting and parade. Christmas House Tour on 12/12.
- e) Woodstock- Unveil the new clock in Light Up Woodstock event. Introduce the new Christmas tree at the lighting and parade
- f) Districts – no reports
- g) Students – no reports

To Do's: None

Next meeting: January 27, 2016 Shenandoah Count Government Center at 7pm. Adjournment: Bob asked for meeting adjournment. Jennifer George made the motion and Lisa Currie seconded. The vote was unanimous and the meeting ended at 8:05pm.