

# County of Shenandoah

## BOARD OF SUPERVISORS

*DISTRICT 1 - DICK NEESE 540.740.3414*  
*DISTRICT 2 - STEVE BAKER 540.477.3550*  
*DISTRICT 3 - RICHARD WALKER 540.459.3149*  
*DISTRICT 4 - CINDY BAILEY 540.481.0471*  
*DISTRICT 5 - MARSHA SHRUNTZ 540.333.1042*  
*DISTRICT 6 - CONRAD HELSLEY 540.481.6167*

600 N. Main Street, Ste 102  
WOODSTOCK, VA 22664



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## OFFICE OF COUNTY ADMINISTRATION

*MARY T. PRICE*  
*COUNTY ADMINISTRATOR*

*EVAN L. VASS*  
*ASSISTANT COUNTY ADMINISTRATOR*

## AGENDA

Shenandoah County  
BOARD OF SUPERVISORS  
**October 11, 2016**  
**9:00am**  
Board Room  
600 North Main Street,  
Woodstock, Virginia

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF OCTOBER 11, 2016 MEETING AGENDA

PUBLIC COMMENTS (On New Business Agenda Items Only)

CONSIDERATION OF CONSENT AGENDA

TAB A

1. Approval of Minutes – September 27, 2016 regular meeting. **(Action requested)**
2. Consideration of the appointment of Michelle Bixler to the Tourism Council. (Action requested)
3. Consideration of the re-appointment of Jered Hoover to the Cedar Creek-Bell Grove National Historical Park Committee. **(Action requested)**
4. Consideration of the re-appointment of John Adamson to the Citizens Advisory Committee to the Comprehensive Plan. **(Action requested)**
5. Consideration of the re-appointment of Jonathan Fainter to the Shenandoah County Parks and Recreation Advisory Board. **(Action requested)**
6. Consideration of the re-appointment of John Ayers to the Shenandoah Area Agency on Aging. **(Action requested)**
7. Consideration of the re-appointment of Pete Shoemaker to the Board of Zoning Appeals. **(Action requested)**
8. Consideration of the re-appointment of Ted Rhea to the Industrial Development Authority. **(Action requested)**

9. Consideration of the appointments of Dr. Conrad Helsley (primary) and Bradley Polk (alternate) to the Shenandoah Valley Workforce Development Board. **(Action requested)**
10. Consideration of the re-appointment of Gary Lantz to the Planning Commission. **(Action requested)**
11. Consideration of a Resolution of Appreciation for Shenandoah Memorial Hospital/ Valley Health System. **(Action requested)**

PUBLIC HEARING(S) - No public hearings are scheduled.

REPORTS/SPECIAL PRESENTATION(S)

1. Presentation - Resolution of Appreciation to Shenandoah Memorial Hospital/ Valley Health System.

OTHER AGENCY REPORTS - No other reports are scheduled.

STAFF REPORTS and COMMENTS: Public Works Division

**TAB B**

1. Solid Waste Management
2. General Properties
3. Sanitary Districts
4. Budget and Finance
  - ~Re-appropriations
  - ~Financial Report

OLD BUSINESS - No old business is scheduled.

NEW BUSINESS

**TAB C**

1. Consideration to amend an Ordinance pertaining to Chapter A-170 Fees of the Shenandoah County Code to establish a TV Disposal Fee and Amend the Fee Structure for Tire Disposal. **(Action requested)**
2. Consideration to accept a Homeland Security Grant for a regional radio system feasibility study. **(Action requested)**

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October 11, 2016  
Board of Supervisors Agenda

**PUBLIC COMMENTS ON NON-AGENDA ITEMS (and other matters not previously the subject of a public hearing at this meeting)**

COUNTY ATTORNEY COMMENTS

BOARD MEMBERS COMMENTS

COUNTY ADMINISTRATOR COMMENTS

OTHER BUSINESS

CLOSED SESSION(S) No closed sessions are scheduled.

ADJOURNMENT

AI

**MINUTES OF MEETING OF  
THE BOARD OF SUPERVISORS  
September 27, 2016**

A regular meeting of the Board of Supervisors was held at 7:00 p.m. in the Board Meeting Room, 600 North Main Street, Woodstock, Virginia, on September 27, 2016. The following members of the Board of Supervisors were present: Chairman Conrad A. Helsley, Vice Chairman Richard Walker, Steve Baker, Marsha Shruntz, Cindy Bailey and Dick Neese. Others present included County Administrator Mary T. Price, Assistant County Administrator Evan Vass, Director of Finance Mandy Belyea, County Attorney Jason Ham and Deputy Clerk Chris Sherman

Chairman Helsley called the meeting to order at 7:00 p.m.

An invocation was given by Supervisor Shruntz followed by the Pledge of Allegiance.

Vice Chairman Walker made a Motion, seconded by Supervisor Baker to approve the September 27, 2016 meeting agenda as presented. **The Motion was approved by a voice vote of 6-0 as follows: Ayes: Neese, Shruntz, Bailey, Baker, Helsley and Walker**

**PUBLIC COMMENTS** (On new business agenda items only) No comments were received.

**CONSENT AGENDA**

Supervisor Walker made a Motion, seconded by Supervisor Shruntz to approve the Consent Agenda. **The Motion was approved by a voice vote of 6-0 as follows: Ayes: Baker, Bailey, Neese, Shruntz, Walker and Helsley**

1. Approval of Minutes – September 13, 2016 Regular Meeting.
2. Consideration of Carry-Over requests for Capital Projects from FY2016-FY2017 presented during the September 13, 2016 regular meeting. **(attached hereto)**
3. Consideration of Carry-Over request for Grants/Donations from FY2016-FY2017 presented during the September 13, 2016 regular meeting. **(attached hereto)**

**PUBLIC HEARING(S)**

1. To receive citizen comments in accordance with Section 15.2-1427 (f) of the Code of Virginia, as amended, to amend an Ordinance pertaining to Chapter A-170 FEES of the Shenandoah County Code to establish a TV Disposal Fee and Amend the Fee Structure for Tire Disposal.

Pat Felling, Director of Solid Waste Management advised that the purpose of the fee is to help offset the costs of a hiring a third party with the disposal of television and computer monitors and to help decrease the number since not all TV and Computers are brought in from Shenandoah County residents.

Vice Chairman Walker asked Mr. Felling if he had been able to research alternate disposal sources and Mr. Felling said yes and he has not found a better alternate source as of yet.

No other comments were received and the public hearing was closed at 7:08 p.m.

**REPORTS AND/OR SPECIAL PRESENTATIONS**

1. Ms. Carol Nansel, 4-H Extension Agent recognized October 3 through October 9 as National 4-H Week. She introduced several local 4-H members including Ethan Gochenour, Natalie Pearson and Abby Rinker who spoke about the benefits of being a 4-H member. The members presented the Board of Supervisors with milk and cookies.

**OLD BUSINESS – No old Business was scheduled.**

**CONSIDERATION OF PLANNING COMMISSION ITEMS**

1. Consideration of a Special Use Permit/Level II Home Business to operate a Bookkeeping and Tax Services business.

**Supervisor Baker made a Motion, seconded by Supervisor Bailey to approve the SUP for a Bookkeeping service. The Motion was approved by a roll call vote of 6-0 as follows:**

Bailey	aye	Baker	aye
Shruntz	aye	Neese	aye
Walker	aye	Helsley	aye

**NEW BUSINESS**

1. Consideration of a Pump and Haul permit by Linski Rentals LLC.

**Supervisor Baker made a Motion, seconded by Supervisor Neese to approve the Pump and Haul permit. The Motion was approved by a roll call vote of 6-0 as follows:**

Bailey	aye	Baker	aye
Shruntz	aye	Neese	aye
Walker	aye	Helsley	aye

2. Consideration of the annual 2016-2017 locality agreement with the Virginia Department of Health-Lord Fairfax Health District.

**Supervisor Baker made a Motion, seconded by Supervisor Shruntz to approve the annual locality agreement with VDH for 2016-2017. The Motion was approved by roll call vote of 6-0 as follows:**

Neese	aye	Baker	aye
Bailey	aye	Shruntz	aye
Walker	aye	Helsley	aye

3. Discussion regarding acceptance of a Homeland Security Grant for a regional radio system feasibility study.

Jason Malloy, Director of Emergency Communications explained that the grant is to be used with money set aside in the CIP to conduct the feasibility study. He said the grant is a regional grant to be shared with Page County in the amount of \$75,000. Mr. Malloy explained that the study is the first step in replacing the current radio system to be sure the County purchases the most efficient equipment and that it provides adequate coverage well into the future. He said the consultants will meet with area public safety agencies to be sure the best product is purchased. Mr. Malloy fielded some questions regarding the concept from the Board.

**PUBLIC COMMENTS** (regarding non-agenda items and other matters not previously the subject of a public hearing at this meeting)

Mr. Robert Clark of 967 Fairview Circle, Woodstock thanked area Law Enforcement agencies for their service during this difficult time in our Country. He expressed disappointment in federal and other elected officials.

**COUNTY ATTORNEY COMMENTS** – No comments were received.

#### **BOARD MEMBERS' COMMENTS**

Supervisor Shruntz stated that she is uncertain about her thoughts regarding the television and landfill fees.

Vice Chairman Walker shared his appreciation regarding the Hemp Resolution and the forward progress it is taking in the congressional debate regarding this matter.

Chairman Helsley reminded the audience about the October 6 Work Session being postponed to Thursday October 13. {4:00 p.m. upstairs in the 2<sup>nd</sup> Floor Training Room}. He also indicated that a Special Work Session has been added for Thursday, October 20, 2016 at 1:00 p.m. in the Board Conference Room to review the Public Safety Building.

**ADMINISTRATOR'S COMMENTS** - No comments were received.

**OTHER BUSINESS** - No other business was discussed.

#### **CLOSED SESSION(S)**

1. Supervisor Walker made a Motion, seconded by Supervisor Neese to enter into Closed Session at 7:45 p.m. in accordance with section 2.2-3711(A)(1) of the state code to discuss the assignment and appointment of specific public officers, appointees, or employees. The subject matter is the appointment of a of public officials to serve on the Tourism Council, the Board of Zoning Appeals, the Cedar Creek-Bell Grove National Historical Park Committee, the Shenandoah Area Agency on Aging, the Planning Commission, the Industrial Development Authority, the Citizens Advisory Committee to the Comprehensive Plan, the Conservation Easement Authority, the Parks and Recreation Advisory Board and the Northwestern Community Services Board and the Shenandoah Valley Workforce Development Board AND to enter into Closed Session in accordance with section 2.2-3711(A)(1) of the state code to discuss the performance and

employment of specific County personnel. The subject matter of the meeting is the County Administrator's annual evaluation.

**The Motion to enter into closed session was approved by a voice vote of 6-0 as follows:  
Ayes: Baker, Bailey, Neese, Shruntz, Walker and Helsley**

Supervisor Baker made a Motion, seconded by Supervisor Neese to return to regular session 8:43 p.m. **The Motion was approved by a voice vote of 6-0 as follows:  
Ayes: Neese, Bailey, Shruntz, Baker, Helsley and Walker**

Mr. Vass read the certification that all members must certify that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirement, under The Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting of the public body.

Members were polled to certify that only those matters identified in the above Code Section was discussed.

Bailey	aye	Helsley	aye
Baker	aye	Shruntz	aye
Neese	aye	Walker	aye

With no further business to come before the Board, the meeting was adjourned at 8:45 p.m.

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Conrad A. Helsley, Chairman

ATTEST:

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Mary T. Price, Clerk of the Board

### Attachments

#### Consent Agenda Item #2 Approved Carry over requests for Capital Projects:

<u>Capital Project</u>	<u>Carryover Amount</u>	<u>Account Code</u>
Circuit Courthouse Painting Project	\$50,873	4-100-43200-3310
Carpet Replacement	\$16,255	4-100-94000-9400
General Properties Work Van	\$34,000	4-100-94000-9400
Library Vehicle Replacement	\$20,000	4-100-94000-9400

Animal Control Vehicle Replacement	\$5,565	4-100-94000-9400
Active Directory Server	\$12,000	4-100-94000-9400
Sheriff's Office Facilities	\$528,000	4-131-003120-0001
Landfill Expansion – Phase 3	\$149,084	4-503-94000-8243
Gas Control and Collection System	\$175,000	4-503-94000-8247
Landfill Site Improvements	\$12,898	4-503-42400-8214
NFWWTP Disinfection Installation	\$35,000	4-501-42700-8102
TBMSD Septage Facility Decommissioning	\$15,000	4-514-42900-8214-002

*Consent Agenda Item #3 Approved Carry over requests for Grants/ Donations:*

<u>Project</u>	<u>Carryover Amount</u>	<u>Account Code</u>
Spay and Neuter Program	\$14,939	4-100-35200-6099
Marketing Leveraging Grant	\$5,000	4-100-81550-3600
SCSO Salary Study	\$25,000	4-130-003120-0001
SCSO Drug Dog	\$8,500	4-131-003120-0001

County of Shenandoah  
Board of Supervisors

Agenda Item Summary

AGENDA DATE: October 11, 2016

CONSENT: X

REGULAR:

CLOSED SESSION:

ACTION: X

INFORMATION:

ITEM TITLE: Recommendation of appointment of Ms. Michele Bixler to the Tourism Council

RECOMMENDATION:

Recommend the appointment of Ms. Bixler to serve a three (3) year term on the Tourism Council representing the Town of Strasburg.

BACKGROUND:

The Board of Supervisors met in closed session on September 27, 2016 to discuss appointments to various boards and commissions. If appointed, Ms. Bixler will serve the remainder of an original three year term previously held by former Strasburg staff member Felecia Hart. The term would be effective upon appointment and would terminate on June 30, 2018. The Town of Strasburg has recommended appointment of Ms. Bixler.

BUDGET IMPACT:

None

STAFF CONTACTS:

Evan L. Vass, Assistant County Administrator

ATTACHMENT(S):

None

REVIEWED BY:

*Cme*

DATE:

10.6.16

A 3

County of Shenandoah  
Board of Supervisors

Agenda Item Summary

AGENDA DATE: October 11, 2016

CONSENT: X

REGULAR:

CLOSED SESSION:

ACTION: X

INFORMATION:

ITEM TITLE: Re-appointment of Mr. Jered Hoover to the Cedar Creek-Bell Grove National Historical Park Committee

RECOMMENDATION:

Recommend the re-appointment of Mr. Hoover to serve an additional three (3) year term on the Cedar Creek-Bell Grove National Historical Park Committee.

BACKGROUND:

The Board of Supervisors met in closed session on September 27, 2016 to discuss appointments to various boards and commissions. If reappointed, Mr. Hoover will serve a three year term representing Shenandoah County as the county's parks and recreation director. The term would be effective upon appointment and will terminate on September 30, 2019.

BUDGET IMPACT:

None

STAFF CONTACTS:

Evan L. Vass, Assistant County Administrator

ATTACHMENT(S):

None

REVIEWED BY: cms

DATE: 10-6-16

# County of Shenandoah Board of Supervisors

## Agenda Item Summary

AGENDA DATE: October 11, 2016

CONSENT: X

REGULAR:

CLOSED SESSION:

ACTION: X

INFORMATION:

ITEM TITLE: Re-appointment of Mr. John Adamson to the Citizens Advisory Committee to the Comprehensive Plan (CAC)

RECOMMENDATION:

Recommend the re-appointment of Mr. Adamson to serve an additional four (4) year term on the CAC.

BACKGROUND:

The Board of Supervisors met in closed session on September 27, 2016 to discuss appointments to various boards and commissions. If reappointed, Mr. Adamson will serve a four (4) year term representing District 6. The term of appointment would be effective January 1, 2016 and would terminate on December 31, 2020.

BUDGET IMPACT:

None

STAFF CONTACTS:

Evan L. Vass, Assistant County Administrator

ATTACHMENT(S):

None

REVIEWED BY:

*cms*

DATE:

*10.6.16*

A5

County of Shenandoah  
Board of Supervisors

Agenda Item Summary

AGENDA DATE: October 11, 2016

CONSENT: X

REGULAR:

CLOSED SESSION:

ACTION: X

INFORMATION:

ITEM TITLE: Re-appointment of Mr. Jonathan Fainter to the Shenandoah County Parks and Recreation Advisory Board

RECOMMENDATION:

Recommend the re-appointment of Mr. Fainter to serve an additional three (3) year term on the county's parks and recreation advisory board.

BACKGROUND:

The Board of Supervisors met in closed session on September 27, 2016 to discuss appointments to various boards and commissions. If reappointed, Mr. Fainter will serve a three year term representing District 5. The term of appointment would be effective January 1, 2016 and would terminate on December 31, 2019.

BUDGET IMPACT:

None

STAFF CONTACTS:

Evan L. Vass, Assistant County Administrator

ATTACHMENT(S):

None

REVIEWED BY: *ems*

DATE: 10-6-16

AL6

County of Shenandoah  
Board of Supervisors

Agenda Item Summary

AGENDA DATE: October 11, 2016

CONSENT: X

REGULAR:

CLOSED SESSION:

ACTION: X

INFORMATION:

ITEM TITLE: Re-appointment of Mr. John Ayers to the Shenandoah Area Agency on Aging

RECOMMENDATION:

Recommend the re-appointment of Mr. Ayers to serve an additional four (4) year term on the Shenandoah Area Agency on Aging (SAAA) Board of Directors.

BACKGROUND:

The Board of Supervisors met in closed session on September 27, 2016 to discuss appointments to various boards and commissions. If reappointed, Mr. Ayers will serve a four year term. The term would be effective upon appointment and would terminate on September 30, 2020.

BUDGET IMPACT:

None

STAFF CONTACTS:

Evan L. Vass, Assistant County Administrator

ATTACHMENT(S):

None

REVIEWED BY:

*crms*

DATE:

*10.6.16*

County of Shenandoah  
Board of Supervisors

Agenda Item Summary

AGENDA DATE: October 11, 2016

CONSENT: X

REGULAR:

CLOSED SESSION:

ACTION: X

INFORMATION:

ITEM TITLE: Re-appointment of Mr. Pete Shoemaker to the Board of Zoning Appeals

RECOMMENDATION:

Recommend the re-appointment of Mr. Shoemaker to serve an additional five (5) year term on the Board of Zoning Appeals (BZA).

BACKGROUND:

The Board of Supervisors met in closed session on September 27, 2016 to discuss appointments to various boards and commissions. If reappointed, Mr. Shoemaker will serve a five year term. The term would be effective upon appointment by the circuit court and would terminate on September 30, 2021. Board action is limited to a recommendation to the circuit court who makes the appointment.

BUDGET IMPACT:

None

STAFF CONTACTS:

Evan L. Vass, Assistant County Administrator

ATTACHMENT(S):

None

REVIEWED BY:

*crs*

DATE:

*10.6.16*

A8

County of Shenandoah  
Board of Supervisors

Agenda Item Summary

AGENDA DATE: October 11, 2016

CONSENT: X

REGULAR:

CLOSED SESSION:

ACTION: X

INFORMATION:

ITEM TITLE: Re-appointment of Mr. Ted Rhea to the Industrial Development Authority

RECOMMENDATION:

Recommend the re-appointment of Mr. Rhea to serve an additional four (4) year term on the Industrial Development Authority (IDA).

BACKGROUND:

The Board of Supervisors met in closed session on September 27, 2016 to discuss appointments to various boards and commissions. If reappointed, Mr. Rhea will serve a four year term representing District 5. The term of appointment would be effective December 1, 2016 and would terminate on November 30, 2020.

BUDGET IMPACT:

None

STAFF CONTACTS:

Evan L. Vass, Assistant County Administrator

ATTACHMENT(S):

None

REVIEWED BY:

*cms*

DATE:

*10.6.16*

A9

County of Shenandoah  
Board of Supervisors

Agenda Item Summary

AGENDA DATE: October 11, 2016

CONSENT: X

REGULAR:

CLOSED SESSION:

ACTION: X

INFORMATION:

ITEM TITLE: Recommendation of the appointment of Dr. Conrad Helsley (primary) and Mr. Brad Polk (alternate) to the Shenandoah Valley Workforce Development Board

RECOMMENDATION:

Recommend the appointment of Dr. Helsley (primary) and Mr. Brad Polk (alternate) to serve on the Shenandoah Valley Workforce Development Board.

BACKGROUND:

The Board of Supervisors met in closed session on September 27, 2016 to discuss appointments to various boards and commissions. The primary and alternate appointments were held by former board member David Ferguson and former community development director Brandon Davis respectively. The appointments have no term length.

BUDGET IMPACT:

None

STAFF CONTACTS:

Evan L. Vass, Assistant County Administrator

ATTACHMENT(S):

None

REVIEWED BY:

CMS

DATE:

10-6-16

A-10

County of Shenandoah  
Board of Supervisors

Agenda Item Summary

AGENDA DATE: October 11, 2016

CONSENT: X

REGULAR:

CLOSED SESSION:

ACTION: X

INFORMATION:

ITEM TITLE: Re-appointment of Mr. Gary Lantz to the County's Planning Commission

RECOMMENDATION:

Recommend the re-appointment of Mr. Lantz to serve an additional four (4) year term on the Planning Commission.

BACKGROUND:

The Board of Supervisors met in closed session on September 27, 2016 to discuss appointments to various boards and commissions. If reappointed, Mr. Lantz will serve a four year term representing District 2. The term of appointment would be effective November 1, 2016 and would terminate on October 31, 2020.

BUDGET IMPACT:

None

STAFF CONTACTS:

Evan L. Vass, Assistant County Administrator

ATTACHMENT(S):

None

REVIEWED BY: *CMW*

DATE: 10-6-16



A-11

**RESOLUTION OF APPRECIATION  
For  
SHENANDOAH MEMORIAL HOSPITAL  
VALLEY HEALTH SYSTEM**

**WHEREAS**, Shenandoah Memorial Hospital, a not-for-profit hospital is being recognized for their unwavering commitment and compassionate care to the community and residents of Shenandoah County and the surrounding area since October 1, 1951; and

**WHEREAS**, Shenandoah Memorial Hospital, built as a full service hospital, joined Valley Health System on October 1, 2002 and continued to demonstrate deep concern for serving the patients and their families; and

**WHEREAS**, Shenandoah Memorial Hospital, was officially designated as a Critical Access Hospital by the Centers for Medicare and Medicaid Services in August 2004 recognizing its service area in a rural community; and

**WHEREAS**, Valley Health and Shenandoah Memorial Hospital have contributed and invested in the community by adding a 30,000 square foot, \$9.1 million Surgery Center in September 2007, a \$4.8 million Diagnostic Center in 2011 and most recently opened on June 28, 2016 a 45,000 square foot, \$17.5 million Emergency Department and Medical Building to better serve the community and improve medical and emergency care; and

**WHEREAS**, Shenandoah Memorial Hospital was the first Valley Health System entity to implement Computerized Provider Order Entry (CPOE), a state-of-the-art computerized documentation system to optimize patient safety; and

**WHEREAS**, Shenandoah Memorial Hospital has received numerous awards over the past 65 years including Health Care's Most Wired for Small and Rural Hospitals, Shenandoah County Chamber of Commerce "Organization of the Year", WorkHealthy Virginia, and Virginia School Board Association Outstanding Support to Shenandoah County Public Schools; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors of Shenandoah County hereby commends Shenandoah Memorial Hospital and Valley Health for 65 years of medical and emergency care to the community; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution be prepared for presentation to Mark H. Merrill, President and CEO of Valley Health System, Floyd Heater, Valley Health System Vice President, Southern Region, and Travis Clark, President of Shenandoah Memorial Hospital, as an expression of the Board's recognition and admiration of Shenandoah Memorial Hospital and Valley Health System and their tireless work on behalf of the citizens and communities of Shenandoah County.

Adopted by the Board of Supervisors at a regularly scheduled meeting on October 11, 2016

\_\_\_\_\_  
*Dr. Conrad A. Helsley, Chairman*

\_\_\_\_\_  
*Richard Walker, Vice Chairman*

\_\_\_\_\_  
*Dick Neese*

\_\_\_\_\_  
*Marsha Shruntz*

\_\_\_\_\_  
*Cindy Bailey*

\_\_\_\_\_  
*Steve Baker*

\_\_\_\_\_  
*Mary T. Price, County Administrator*

B1

NO  
ATTACHMENTS  
AVAILABLE

B2

Location	Transaction Date	WOID	Craft	Labor	Materials	Grand Total
Animal Shelter	7/1/2016	3731	Electrical	\$15.27		\$15.27
	7/6/2016	3736	Office Furnishings	\$30.69		\$30.69
	7/8/2016	3745	Grounds	\$31.62		\$31.62
	7/25/2016	3774	Lighting	\$15.27	\$15.15	\$30.42
	8/17/2016	3829	Air Conditioning	\$15.42		\$15.42
	8/29/2016	3797	Custodial	\$15.42		\$15.42
	9/9/2016	3894	Custodial	\$30.69		\$30.69
	9/19/2016	3915	General Maintenance	\$31.47	\$18.94	\$50.41
	7/5/2016	3732	Furniture	\$185.85	\$34.09	\$219.94
	7/7/2016	3739	Electrical	\$46.89		\$46.89
Circuit Court House	7/11/2016	3747	Air Conditioning	\$30.69	\$15.15	\$45.84
	7/14/2016	3754	Plumbing	\$15.42		\$15.42
	7/18/2016	3761	Electrical	\$30.69	\$45.48	\$76.17
	7/25/2016	3783	Custodial	\$30.69	\$4.65	\$35.34
		3784	Lighting	\$30.69		\$30.69
	8/1/2016	3718	General Maintenance	\$15.27		\$15.27
		3799	Heating/Ventilation /Air Conditioning	\$15.27	\$50.00	\$65.27
	8/9/2016	3820	Plumbing	\$31.62		\$31.62
	8/15/2016	3826	Lighting	\$15.27	\$5.69	\$20.96
	8/16/2016	3831	Air Conditioning	\$15.27		\$15.27
Circuit Court House		3832	Electrical	\$15.42		\$15.42
	8/17/2016	3832	Electrical	\$31.47	\$15.15	\$46.62
	8/25/2016	3853	General Maintenance	\$31.47		\$31.47
	8/26/2016	3858	Pest Control	\$46.89		\$46.89
	9/6/2016	3875	Pest Control	\$16.20		\$16.20
	9/12/2016	3887	IT/Technology	\$31.62		\$31.62
		3898	Plumbing	\$46.89		\$46.89
	9/22/2016	3925	General Maintenance	\$31.47		\$31.47
		3926	Lighting	\$31.62		\$31.62
	9/26/2016	3933	Plumbing	\$15.27	\$2.20	\$17.47
County Government Center				\$15.27	\$13.52	\$28.79
				\$559.89	\$151.84	\$711.73
Total	7/8/2016	3735	Event Setup	\$15.27		\$15.27
	7/11/2016	3667	Event Setup	\$31.62		\$31.62



Location	Transaction Date	WOID	Craft	Labor	Materials	Grand Total
County Government	7/12/2016	3725	(blank)	\$46.89	\$12.59	\$59.48
	7/13/2016	3756	Air Conditioning	\$15.42		\$15.42
	7/15/2016	3757	General Maintenance	\$30.69		\$30.69
		3762	Ice Machine Service	\$15.42		\$15.42
	7/18/2016	3711	Ice Machine Service	\$15.42		\$15.42
	7/19/2016	3765	Lighting	\$15.27	\$15.15	\$30.42
	7/22/2016	3766	Floor Care	\$31.62		\$31.62
	7/28/2016	3753	Event Setup	\$46.89		\$46.89
		3793	Air Conditioning	\$15.42		\$15.42
	7/29/2016	3751	Office Furnishings	\$46.89	\$27.97	\$74.86
		3794	Custodial	\$31.62		\$31.62
	8/2/2016	3801	Air Conditioning	\$31.47		\$31.47
	8/5/2016	3813	Plumbing	\$15.27	\$19.41	\$34.68
	8/10/2016	3786	Event Setup	\$31.62		\$31.62
	8/11/2016	3822	Air Conditioning	\$15.42		\$15.42
	8/16/2016	3830	Plumbing	\$31.47		\$31.47
	8/18/2016	3835	Water Leaks	\$31.47	\$19.50	\$50.97
	8/22/2016	3843	Heating/Ventilation /Air Conditioning	\$15.42		\$15.42
	8/23/2016	3743	Event Setup	\$18.78		\$18.78
		3842	Electrical	\$15.27	\$15.15	\$30.42
		3847	Heating/Ventilation /Air Conditioning	\$15.42		\$15.42
		3851	(blank)	\$15.27	\$5.96	\$21.23
	8/24/2016	3816	Event Setup	\$15.27		\$15.27
	8/29/2016	3850	Event Setup	\$15.27		\$15.27
	9/1/2016	3869	Lighting	\$31.47		\$31.47
	9/2/2016	3865	Event Setup	\$15.27		\$15.27
		3869	Lighting		\$2.32	\$2.32
	9/7/2016	3884	Air Conditioning	\$15.42		\$15.42
	9/8/2016	3881	Ice Machine Service	\$15.42		\$15.42
	9/9/2016	3876	Event Setup	\$15.27		\$15.27
	9/14/2016	3906	Ice Machine Service	\$30.69		\$30.69
	9/15/2016	3911	Custodial	\$18.78		\$18.78
	9/16/2016	3908	Air Conditioning	\$15.42	\$100.00	\$115.42
		3913	Plumbing	\$15.27		\$15.27
9/20/2016	3923	Custodial	\$30.69		\$30.69	
9/28/2016	3942	(blank)	\$31.62		\$31.62	





Location	Transaction Date	WOID	Craft	Labor	Materials	Grand Total
<b>County Government</b>						
<b>Center Total</b>				<b>\$861.18</b>	<b>\$218.05</b>	<b>\$1,079.23</b>
<b>District Courthouse</b>						
	7/1/2016	3724	Plumbing	\$15.27		\$15.27
	7/5/2016	3729	General Maintenance	\$31.62		\$31.62
		3733	General Maintenance	\$31.62		\$31.62
	7/16/2016	3723	General Maintenance	\$15.27		\$15.27
	7/17/2016	3738	IT/Technology	\$15.27		\$15.27
	7/8/2016	3709	General Maintenance	\$15.27		\$15.27
	7/11/2016	3748	IT/Technology	\$31.62		\$31.62
	7/13/2016	3755	Plumbing	\$15.27		\$15.27
	7/15/2016	3759	IT/Technology	\$30.69		\$30.69
		3760	General Maintenance	\$30.69		\$30.69
	7/19/2016	3763	Plumbing	\$15.27		\$15.27
		3767	Plumbing	\$15.27	\$1.43	\$16.70
	7/22/2016	3771	Plumbing		\$1.43	\$1.43
		3772	Plumbing	\$15.27		\$16.70
	7/25/2016	3775	Plumbing	\$15.27		\$16.70
	7/28/2016	3789	IT/Technology	\$15.27		\$15.27
	8/1/2016	3796	General Maintenance	\$18.78		\$18.78
		3798	IT/Technology	\$15.27		\$15.27
	8/4/2016	3808	General Maintenance	\$15.27	\$6.98	\$22.25
	8/6/2016	3814	Alarm	\$31.62		\$31.62
	8/15/2016	3825	Plumbing	\$31.47	\$1.43	\$32.90
		3827	General Maintenance	\$31.47		\$31.47
	8/23/2016	3844	Plumbing	\$16.20		\$16.20
		3846	General Maintenance	\$15.27		\$15.27
		3848	Lighting	\$15.27	\$2.32	\$17.59
	8/24/2016	3854	IT/Technology	\$15.27		\$15.27
	8/25/2016	3859	General Maintenance	\$15.27		\$15.27
	8/29/2016	3804	General Maintenance	\$31.62		\$31.62
		3861	General Maintenance	\$15.27		\$15.27
	8/31/2016	3864	General Maintenance	\$31.62	\$5.50	\$37.12
		3866	General Maintenance	\$31.62	\$1.43	\$33.05
	9/1/2016	3867	Plumbing	\$31.47	\$1.43	\$32.90
		3870	General Maintenance	\$15.27		\$15.27
	9/8/2016	3889	IT/Technology	\$15.27		\$15.27

Location	Transaction Date	WOID	Craft	Labor	Materials	Grand Total
	9/9/2016	3891	Elevators	\$15.27		\$15.27
		3892	Lighting	\$15.27	\$2.37	\$17.64
	9/12/2016	3896	Plumbing	\$15.27	\$1.43	\$16.70
	9/13/2016	3900	General Maintenance	\$16.20	\$1.43	\$17.63
		3901	IT/Technology	\$30.69		\$30.69
	9/26/2016	3929	Lighting	\$15.27	\$2.32	\$17.59
		3931	Plumbing	\$15.27		\$15.27
		3934	IT/Technology	\$31.47		\$31.47
	9/27/2016	3937	IT/Technology	\$31.47		\$31.47
<b>District Courthouse</b>				<b>\$888.42</b>	<b>\$32.36</b>	<b>\$920.78</b>
<b>Total</b>						
<b>Health and Human Services</b>						
	7/13/2016	3752	Custodial	\$15.27		\$15.27
	7/14/2016	3764	General Maintenance	\$31.62		\$31.62
	7/19/2016	3402	Remodeling	\$0.00		\$0.00
	7/28/2016	3788	Custodial	\$15.27	\$1.43	\$16.70
	8/5/2016	3810	General Maintenance	\$15.27		\$15.27
	8/9/2016	3815	Electrical	\$30.69		\$30.69
	8/16/2016	3828	Lighting	\$31.47	\$6.20	\$37.67
	8/18/2016	3834	Furniture	\$15.27		\$15.27
	8/23/2016	3849	General Maintenance	\$15.27	\$25.00	\$40.27
	8/29/2016	3857	Electrical	\$15.27		\$15.27
	8/30/2016	3860	General Maintenance	\$46.89	\$110.00	\$156.89
	9/7/2016	3879	Heating/Ventilation /Air Conditioning	\$15.42		\$15.42
		3880	Lighting	\$30.69	\$32.42	\$63.11
	9/8/2016	3886	General Maintenance	\$31.62		\$31.62
	9/9/2016	3877	General Maintenance	\$30.69	\$3.24	\$33.93
	9/15/2016	3910	Lighting	\$31.62	\$45.06	\$76.68
	9/20/2016	3921	Lighting	\$15.27	\$103.29	\$118.56
	9/22/2016	3922	General Maintenance	\$16.20		\$16.20
	9/27/2016	3939	General Maintenance	\$15.42		\$15.42
<b>Health and Human Services Total</b>				<b>\$419.22</b>	<b>\$326.64</b>	<b>\$745.86</b>
<b>Jail</b>				<b>\$31.62</b>	<b>\$28.48</b>	<b>\$60.10</b>
<b>Jail Total</b>	8/18/2016	3836	General Maintenance	\$31.62	\$28.48	\$60.10
<b>Landfill</b>				<b>\$46.89</b>	<b>\$28.48</b>	<b>\$46.89</b>
	7/14/2016	3674	Electrical	\$46.89		\$46.89



Location	Transaction Date	WOID	Craft	Labor	Materials	Grand Total	
Landfill	7/21/2016	3770	General Maintenance	\$31.47		\$31.47	
	7/25/2016	3769	Electrical	\$46.89		\$46.89	
	7/26/2016	3769	Electrical	\$46.89		\$46.89	
	7/28/2016	3790	Electrical	\$15.27		\$15.27	
	8/2/2016	3800	Electrical	\$15.27		\$15.27	
	8/4/2016	3809	Electrical	\$31.62		\$31.62	
	8/5/2016	3809	Electrical	\$46.89		\$46.89	
		3811	Appliance Repair	\$15.27		\$15.27	
	8/8/2016	3823	Electrical	\$31.62		\$31.62	
	8/9/2016	3806	Remodeling	\$30.69		\$30.69	
		3823	Electrical	\$31.62		\$31.62	
	8/11/2016	3817	Electrical	\$31.62		\$31.62	
		3821	Plumbing	\$16.20	\$12.95	\$29.15	
	8/12/2016	3802	Electrical	\$46.89		\$46.89	
	8/29/2016	3856	Electrical	\$15.27		\$15.27	
	9/13/2016	3905	Grounds	\$31.62		\$31.62	
	9/14/2016	3899	Remodeling	\$46.89		\$46.89	
		3903	Electrical	\$31.62		\$31.62	
	Library	7/5/2016	3728	Air Conditioning	\$610.50	\$12.95	\$623.45
			3730	Air Conditioning	\$15.42	\$80.00	\$95.42
7/8/2016		3728	Air Conditioning	\$15.42		\$15.42	
7/25/2016		3776	Plumbing	\$15.42		\$15.42	
		3777	General Maintenance	\$31.62	\$7.97	\$39.59	
		3778	General Maintenance	\$31.62		\$31.62	
		3779	Electrical	\$15.42		\$15.42	
7/26/2016		3781	General Maintenance	\$31.47	\$15.15	\$46.62	
8/22/2016		3839	General Maintenance	\$31.62		\$31.62	
		3840	Grounds	\$16.20		\$16.20	
8/23/2016	3845	Plumbing	\$16.20		\$16.20		
9/7/2016	3878	Grounds	\$31.62	\$9.02	\$40.64		
9/20/2016	3918	Plumbing	\$30.69		\$30.69		
9/23/2016	3557	Furniture	\$31.62		\$31.62		
9/26/2016	3932	Electrical	\$46.89		\$46.89		
			\$15.42	\$15.15	\$30.57		
<b>Library Total</b>	7/8/2016	3741	General Maintenance	<b>\$376.65</b>	<b>\$127.29</b>	<b>\$503.94</b>	
Edinburg School				\$31.62	\$12.15	\$43.77	



Location	Transaction Date	WOID	Craft	Labor	Materials	Grand Total
Edinburg School	7/11/2016	3740	General Maintenance	\$31.62		\$31.62
	7/26/2016	3792	General Maintenance	\$15.27		\$15.27
	7/29/2016	3791	General Maintenance	\$15.27	\$38.00	\$53.27
	8/12/2016	3819	General Maintenance	\$15.42		\$15.42
	8/15/2016	3819	General Maintenance	\$31.47		\$31.47
	9/7/2016	3883	Electrical	\$30.69		\$30.69
	9/8/2016	3888	General Maintenance	\$15.27	\$135.00	\$150.27
	9/12/2016	3882	General Maintenance	\$30.69	\$2.32	\$33.01
	9/15/2016	3907	General Maintenance	\$31.62		\$31.62
	9/20/2016	3916	Electrical	\$15.27		\$15.27
	9/21/2016	3920	General Maintenance	\$15.27		\$15.27
	9/21/2016	3916	Electrical	\$15.27		\$15.27
	9/27/2016	3917	General Maintenance	\$15.27	\$11.99	\$27.26
	9/27/2016	3927	General Maintenance	\$16.20		\$16.20
	8/5/2016	3812	Plumbing	\$326.22	\$199.46	\$525.68
	County Park Total			\$31.62		\$31.62
	Grand Total			\$4,291.17	\$1,131.16	\$5,422.33



# County of Shenandoah

## GENERAL PROPERTIES

Duane A. Williams  
Facilities Foreman

600 N. Main St, Suite 102  
WOODSTOCK, VA 22664

Cell phone: 540-481-0787

Fax: 540-459-6168

Email: [dwilliams@shenandoahcountyva.us](mailto:dwilliams@shenandoahcountyva.us)



Shenandoah County Government for the past several years has put forth great effort introducing energy conservation measures in several of its buildings. Two of our newest buildings, the Health and Human Services Building attained LEED Gold and the District Courthouse attained LEED Certified. LEED-certified buildings are resource efficient. They use less water and energy and reduce greenhouse gas emissions. As an added bonus, they save money.

**Leadership in Energy and Environmental Design (LEED)** is one of the most popular green building certification programs used worldwide. Developed by the non-profit U.S. Green Building Council (USGBC) it includes a set of rating systems for the design, construction, operation, and maintenance of green buildings, homes, and neighborhood that aims to help building owners and operators be environmentally responsible and use resources efficiently. Buildings can qualify for four levels of certification:

- **Certified:** 40–49 points --- District Courthouse
- **Silver:** 50–59 points
- **Gold:** 60–79 points ---- Health and Human Services
- **Platinum:** 80 points and above

The LEED 2009 performance credit system aims to allocate points "based on the potential environmental impacts and human benefits of each credit." These are weighed using the environmental impact categories of the United States Environmental Protection Agency's Tools for the Reduction and Assessment of Chemical and Other Environmental Impacts (TRACI) and the environmental-impact weighting scheme developed by the National Institute of Standards and Technology (NIST).

# County of Shenandoah

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Listed are five buildings and some of the energy conservation measures taken in each:

## Charterhouse School Edinburg,

- Replaced oil fired furnace and window AC units with multiple energy efficient heat pumps.
- Each room of the school has its own temperature control device.
- Replaced old windows with new low E. insulated glass windows.
- Replaced old 3.5 GPF toilets with new 1.5 GPF toilets.
- Replaced old 2.5 GPF urinals with new 1.0 GPF urinals.
- Installed motion sensors in all classrooms and restrooms.
- Installed ambient light sensors in all classrooms.
- Replaced all old light fixtures with T8 fluorescent light fixtures.

## Historic Courthouse,

- Installed motion sensor light switches in the restrooms.
- Insulated the entire attic area with spray foam insulation.
- Replaced all 3.5 GPF toilets with new 1.5 GPF toilets.
- Replaced all 2.5 GPF urinals with new 1.0 GPF urinals.
- Replaced oil fired boiler with high efficiency heat pumps.
- Replaced all light fixtures with T8 fluorescent fixtures.
- Installed HVAC building automation system that controls temperature for entire building plus each room of the Historic Courthouse has its own temperature control sensor.

# County of Shenandoah

## GENERAL PROPERTIES

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### Health and Human Services Building,

- Installed occupancy sensor light switches in all rooms.
- Installed Building Automation System which controls parking lot lights, hallway lights and HVAC system for entire building.
- Installed six large skylights to allow inner offices to have natural daylight.
- Installed automatic flush sensors on all Toilets and Urinals.
- Installed electric hand dryers in several restrooms.
- Installed two level light switches in all offices.
- Installed T5 fluorescent lights in all offices and hallways.

### District Courthouse,

- Installed Building Automation System which controls parking lot lights, hall way lights, and HVAC system for entire building.
- Installed automatic flush sensors on all toilets and urinals.
- Installed LED lights in several locations in building.
- Installed T8 fluorescent lights in office areas.
- Installed a Geothermal Heat Pump or called Ground Source Heat Pump in this building.

### Circuit Courthouse,

- As the (4) T12 Fluorescent bulb and/or (2) magnetic ballasts burn out in this facility County Staff is retro fitting that particular fixture with (4) T8 fluorescent bulbs and (1) electronic ballast.
- A standard 4 lamp fixture, similar to what most every office in America uses, has a standard 40 watt T12 lamp and two standard magnetic ballasts (which won't be produced after June of 2010) and uses 172 watts of energy. The same fixture retrofitted with T8 lamps and one new electronic ballast uses 112 watts of energy – that's a 35% reduction in energy usage!

# County of Shenandoah

GENERAL PROPERTIES

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**County Government Center,**

- Have T8 fluorescent tube light fixtures throughout building.

## **STONEY CREEK SANITARY DISTRICT TURNS 30 YEARS OLDER AND WISER, 1986-2016**

Stoney Creek Sanitary District(SCSD) was established by the Shenandoah County Board of Supervisors on July 1, 1986, to assume all assets, liabilities and operations of Stoney Creek Utilities Corporation from Pete Bryce. In the thirty years since, SCSD has expanded the Wastewater Treatment Plant from 200,000 Gallons Per Day(GPD) capacity to 600,000GPD, rehabilitated over 50,000 feet of sewer lines by being the first public utility in the Country to acquire its own ultra-violet cured-in-place pipe replacement equipment, built the first PALL micro-membrane water filtration plant in Virginia, built three manganese-iron water filtration plants, added 250,000 gallons of water storage, installed over 260,000 feet of water mains, installed over 100 fire hydrants, installed a state-of-the-art Supervisory Control and Data Acquisition(SCADA) system to monitor our extensive water system and replaced over 1400 water meters with a smart leak memorizing radio-read meter system that reduces the time for reading meters from three people over three days to one person in one day.

The District borrowed money through Bond issuance in 1987, 1990 and 1993 in amounts exceeding \$4,000,000. The funds were used solely along with connection fees and advalorum tax revenues to make the above mentioned capital facilities improvements. In October 2016, the District will retire its last bond issue and will be debt-free. This has been accomplished while reducing the advalorum real estate tax rate from \$0.30/\$100 assessed value in 1986 to the current tax rate of \$0.17/\$100. Our customer user fees have increased at an annual average rate of 1.67% over the thirty years, well below the average CPI inflation rate of 4% ( Total of 50% versus 120%) Certainly the regulatory environment and challenges have increased significantly in thirty years as safe and abundant drinking water requires higher levels of monitoring and treatment and Chesapeake Bay driven nutrient reduction goals translates into increased capital, operating and maintenance costs.

The 1600 customers are served by a Chief Operator, two licensed water and wastewater plant operators, a Construction and Maintenance Supervisor, six construction and three maintenance specialists and a three person administrative staff that also share their customer service duties with the Toms Brook-Maurertown Sanitary District.



Department	Transfer From	Transfer To	Amount	Description
Sheriff	Other Recovered Costs (3-100-1902-0098)	Salaries (Overtime) (4-100-31200-1200)	844.62	Repayment for a special event
	Other Recovered Costs (3-100-1902-0098)	FICA (4-100-31200-2100)	64.61	Repayment for a special event
	Bulletproof Vest Grant (3-100-3899-0072)	Police Supplies (4-100-31200-6010)	4,901.00	Grant funds received for Bulletproof Vest Program
	Extradition of Prisoners (3-100-2404-0001)	Travel (Extradition of Prisoners) (4-100-31200-5550)	1,274.02	Revenue received for the extradition of a prisoner
		<b>Total Sheriff</b>	<u>7,084.25</u>	
Solid Waste	Litter Control Grant (3-100-2404-0007)	Litter Control Grant (4-100-81600-5672)	<u>2,574.22</u>	Grant funds received from DEQ for the Litter Control Grant program
	<b>Total Solid Waste</b>		<b>2,574.22</b>	

**BUDGET IMPACT:**

As noted in the above background section

**STAFF CONTACTS:**

Mandy R. Belyea, Director of Finance

**ATTACHMENT(S):**

Memorandums from respective departments

**REVIEWED BY:**

*CMS*

**DATE:**

*10.6.16*

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**INTEROFFICE MEMORANDUM**

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**TO:** MANDY BELYEA  
**FROM:** JENNA FRENCH  
**SUBJECT:** SHENANDOAH COUNTY 2016 VISITOR GUIDE  
**DATE:** 8/29/2016  
**CC:**

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Shenandoah County Tourism has received the following checks for participation in a Virginia Tourism Corporation (VTC) Marketing Leverage Grant

<u>Check #</u>	<u>Business</u>	<u>Amount</u>
• Check #309381	City of Winchester	\$2,000.00
• Check #342127	City of Harrisonburg	\$2000.00
• Check #03731917	Rockingham County	\$2000.00

This total of \$6,000.00 should be re-appropriated to 81550-3600, Advertising for Fiscal Year 2017.

The check has been deposited as an Expenditure Refund, code 3-100-1803-003.

Thank you.

Shenandoah County Animal Shelter  
268 Landfill Road  
Edinburg, VA 22824  
(540) 984-8955

Peggy Lahn, Manager

# Memorandum

**To:** Mandy Belyea, Director of Finance  
**From:** **Peggy Lahn, Shelter Manager**  
**Date:** August 24, 2016  
**Subject:** **Re-appropriation**  
**CC:** Angie Schellhammer

Please re-appropriate funds received from donations to shelter .

Re-appropriate as follows:

4-302-35200-8250 \$2,145.00

Revenue Code – 3-100-1899-97  
Other Recovered Costs

Shenandoah County Animal Shelter  
268 Landfill Road  
Edinburg, VA 22824  
(540) 984-8955

Peggy Lahn, Manager

# Memorandum

**To:** Mandy Belyea, Director of Finance  
**From:** **Peggy Lahn, Shelter Manager**  
**Date:** September 20, 2016  
**Subject:** **Re-appropriation**  
**CC:** Angie Schellhammer

Please re-appropriate funds received from donations to Medical/Lab supplies.

Re-appropriate as follows:

4-100-35200-6004 \$1,000.00

Revenue Code – 3-100-1899-97  
Other Recovered Costs

Shenandoah County Animal Shelter  
268 Landfill Road  
Edinburg, VA 22824  
(540) 984-8955

Peggy Lahn, Manager

# Memorandum

**To:** Mandy Belyea, Director of Finance  
**From:** **Peggy Lahn, Shelter Manager**  
**Date:** September 20, 2016  
**Subject:** **Re-appropriation**  
**CC:** Angie Schellhammer

Please re-appropriate funds received from donations to shelter.

Re-appropriate as follows:

4-302-35200-8250 \$1,000.00

Revenue Code – 3-100-1899-97  
Other Recovered Costs

Shenandoah County Animal Shelter  
268 Landfill Road  
Edinburg, VA 22824  
(540) 984-8955

Peggy Lahn, Manager

# Memorandum

**To:** Mandy Belyea, Director of Finance  
**From:** **Peggy Lahn, Shelter Manager**  
**Date:** September 20, 2016  
**Subject:** **Re-appropriation**  
**CC:** Angie Schellhammer

Please re-appropriate funds received from donations to Spay/Neuter.

Re-appropriate as follows:

4-100-35200-6099 \$1,513.00

Revenue Code – 3-100-1899-97  
Other Recovered Costs



*Sheriff Timothy C. Carter*  
**SHENANDOAH COUNTY SHERIFF'S OFFICE**  
109 West Court Street • Woodstock, Virginia 22664  
(540) 459-6100 FAX (540) 459-6114 Email: [sheriff@shencosheriff.com](mailto:sheriff@shencosheriff.com)  
[www.shencosheriff.com](http://www.shencosheriff.com)



SHENANDOAH COUNTY SHERIFF'S OFFICE  
REAPPROPRIATION REQUESTS FROM GENERAL FUND  
August 24, 2016

I request that \$4901.00 be appropriated into line 3120-6010. Said money represents reimbursement for bullet proof vest and was deposited on 07/31/16 into line 3-100-3899-72.

I request that \$322.17 be appropriated into line 3120-5550. Said money represents reimbursement for extradition and was deposited on 08/11/16 into line 3-100-2404-0001.

I request that \$628.76 be appropriated into line 3120-5550. Said money represents reimbursement for extradition and was deposited on 08/19/16 into line 3-100-2404-0001.

  
Sheriff Timothy C. Carter



**Sheriff Timothy C. Carter**  
**SHENANDOAH COUNTY SHERIFF'S OFFICE**  
109 West Court Street • Woodstock, Virginia 22664  
(540) 459-6100 FAX (540) 459-6114 Email: sheriff@shencosheriff.com  
www.shencosheriff.com



SHENANDOAH COUNTY SHERIFF'S OFFICE  
REAPPROPRIATION REQUESTS FROM GENERAL FUND  
September 20, 2016

I request that \$285.15 be appropriated into line 3120-1200 and \$21.81 be appropriated into line 3120-2100. Said money represent payment for special event and was deposited on 08/25/16 into line 3-100-1902-98.

I request that \$559.47 be appropriated into line 3120-1200 and \$42.80 be appropriated into line 3120-2100. Said money represent payment for special event and was deposited on 09/13/16 into line 3-100-1902-98.

I request that \$169.40 be appropriated into line 3120-5550. Said money represents reimbursement for extradition and was deposited on 09/14/16 into line 3-100-2404-0001.

I request that \$153.69 be appropriated into line 3120-5550. Said money represents reimbursement for extradition and was deposited on 09/14/16 into line 3-100-2404-0001.

A handwritten signature in black ink, appearing to read "Timothy C. Carter".

Sheriff Timothy C. Carter

County of Shenandoah  
Department of Solid Waste Management  
349 Landfill Road  
Edinburg, Virginia 22824

Patrick Felling, Director  
Brad Dellinger, Operations Manager



Office: 540-984-8573  
Fax: 540-984-4591

MEMORANDUM  
August 12, 2016

**TO:** Mandy Belyea, Director of Finance  
**FROM:** Patrick Felling, Director of Solid Waste Management  
**REGARDING:** Re-appropriate funds

Please re-appropriate unspent grant funds received from the Virginia Department of Environmental Quality. Of the \$18,800 received, \$16,225.78 have been expended. The remaining grant funds, provided by DEQ for litter control and recycling, must either be spent for the stated purposes or returned to DEQ.

Please re-appropriate as follows: \$2,574.22

Expenditure code: 4-100-81600-5672 – Litter Control Grant

**SHENANDOAH COUNTY, VIRGINIA  
REVENUE SUMMARY  
AUGUST 2016**

	Budget Appropriations	August 2016 Actual Revenues	Current YTD Actual Revenues	Percent Collected	Prior YTD Actual Revenues	Percent Collected
<b>GENERAL FUND</b>						
<b>General Fund Local Revenues:</b>						
<b>A. General Property Taxes</b>						
Real Property	25,779,200	130,726	273,542	1.1%	262,786	1.0%
Land Use Rollback Tax	0	7,163	14,010	100.0%	10,038	100.0%
Public Service Corp	1,347,600	0	117,792	8.7%	304	0.0%
Mobile Homes	24,000	1,079	1,079	4.5%	926	4.2%
Personal Property	9,821,100	117,787	233,839	2.4%	230,802	2.6%
Machinery & Tools	2,435,000	4,305	7,310	0.3%	0	0.0%
Merchant's Capital	271,200	2,219	5,420	2.0%	1,393	0.5%
Penalties	314,000	21,720	47,213	15.0%	41,691	12.8%
Interest	256,000	35,295	57,154	22.3%	43,675	17.5%
<b>Total General Property Taxes</b>	<b>40,248,100</b>	<b>320,295</b>	<b>757,359</b>	<b>1.9%</b>	<b>591,615</b>	<b>1.5%</b>
<b>B. Other Local Taxes</b>						
Local Sales and Use	3,260,000	336,966	631,692	19.4%	772,719	23.6%
Consumer Utility/E-911 Tax	1,984,300	128,710	272,052	13.7%	156,164	7.8%
Utility Gross Receipts	30,300	0	0	0.0%	0	0.0%
Motor Vehicle License	846,000	19,415	39,421	4.7%	40,407	4.8%
Recordation & Wills	300,400	29,123	67,077	22.3%	59,174	16.9%
Transient Occupancy	135,800	5,889	53,113	39.1%	42,385	31.4%
<b>Total Other Local Taxes</b>	<b>6,556,800</b>	<b>520,103</b>	<b>1,063,355</b>	<b>16.2%</b>	<b>1,070,849</b>	<b>16.2%</b>
<b>C. Permits, Fees &amp; Licenses</b>						
Dog License	19,500	72	224	1.1%	290	1.2%
ABC License	2,478	0	935	37.7%	1,425	57.5%
Planning, Zoning and Land Use Fees	35,600	6,017	8,111	22.8%	7,498	19.6%
Building Permit Fees	278,000	28,279	56,121	20.2%	57,075	22.1%
Erosion and Sedimentation Fees	8,600	330	2,060	24.0%	2,405	30.1%
Miscellaneous Permits and Fees	3,500	0	188	5.4%	0	0.0%
<b>Total Permits, Fees &amp; Licenses</b>	<b>347,678</b>	<b>34,698</b>	<b>67,639</b>	<b>19.5%</b>	<b>68,693</b>	<b>20.5%</b>
<b>D. Fines and Forfeitures</b>						
Court Fines & Forfeitures	60,000	5,400	8,757	14.6%	2,599	4.3%
Court Wills and Administration	15,300	1,024	2,532	16.5%	2,561	17.1%
<b>Total Fines and Forfeitures</b>	<b>75,300</b>	<b>6,424</b>	<b>11,289</b>	<b>15.0%</b>	<b>5,160</b>	<b>6.9%</b>
<b>E. Revenues from the Use of Money &amp; Property</b>						
Earned Interest	50,000	8,040	17,155	34.3%	5,481	24.7%
Rental of Property	377,300	52,084	80,397	21.3%	53,682	16.2%
<b>Total Revenues from the Use of Money &amp; Property</b>	<b>427,300</b>	<b>60,124</b>	<b>97,551</b>	<b>22.8%</b>	<b>59,163</b>	<b>16.7%</b>
<b>F. Charges for Services</b>						
Clerk's Excess Fees	0	5,606	5,606	0.0%	0	0.0%
Expenditure Refunds - Law Library Fees	22,500	865	2,143	9.5%	1,625	7.0%
Expenditure Refunds - General	3,945	25,930	43,052	1091.3%	65,215	100.0%
Charges for Spay/Neuter	4,000	175	580	14.5%	1,045	26.1%
Charges for Other Services	47,930	3,853	8,249	17.2%	1,944	16.2%
Court Fees (Maintenance)	25,000	2,005	4,366	17.5%	3,325	13.3%
Commonwealth Atty Fees	3,700	467	926	25.0%	591	16.0%
Charges/Correction & Detention	0	237	609	100.0%	5,456	100.0%
Courthouse Security Fee	96,200	8,338	17,516	18.2%	13,717	15.2%
Charges for Parks and Recreation	259,741	37,407	71,510	27.5%	70,663	23.6%
EMS Revenue Recovery	655,000	0	0	0.0%	0	0.0%

	Budget Appropriations	August 2016 Actual Revenues	Current YTD Actual Revenues	Percent Collected	Prior YTD Actual Revenues	Percent Collected
Treasurer Delinquent Collections	68,000	4,835	10,950	16.1%	11,108	16.3%
<b>Total Charges for Services</b>	<b>1,186,016</b>	<b>89,717</b>	<b>165,506</b>	<b>14.0%</b>	<b>174,689</b>	<b>11.7%</b>
<b>G. Miscellaneous Revenue</b>						
Miscellaneous Income	112,445	6,274	12,142	10.8%	3,790	3.6%
<b>Total Miscellaneous Revenue</b>	<b>112,445</b>	<b>6,274</b>	<b>12,142</b>	<b>10.8%</b>	<b>3,790</b>	<b>3.6%</b>
<b>H. Recovered Costs</b>						
Indirect Costs Recovered	382,000	1,189	87,480	22.9%	115,341	51.3%
Asset Sharing Funds	228,025	1,808	3,152	1.4%	11,277	1.1%
DSS - Depreciation	105,000	8,851	8,851	8.4%	9,233	8.5%
Edinburg Police Department	94,590	0	17,304	18.3%	0	0.0%
Lord Fairfax Soil and Water	337,564	0	0	0.0%	0	0.0%
<b>Total Recovered Costs</b>	<b>1,147,179</b>	<b>11,849</b>	<b>116,787</b>	<b>10.2%</b>	<b>135,851</b>	<b>8.0%</b>
<b>I. Non-Revenue Receipts</b>						
Debt Service Subsidies	511,900	0	0	0.0%	0	0.0%
Proceeds from Capital Lease Financing	346,000	0	0	0.0%	0	0.0%
Transfer from Unassigned Fund Balance	1,934,789	0	0	0.0%	0	0.0%
<b>Total Non-Revenue Receipts</b>	<b>2,792,689</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	<b>0</b>	<b>0.0%</b>
<b>General Fund State Revenues:</b>						
<b>L. Non-Categorical Aid</b>						
Motor Vehicle Carrier Tax	48,700	30,523	30,855	63.4%	34,473	51.8%
Mobile Home Titling Tax	8,200	0	2,085	25.4%	765	6.2%
Tax on Deed	186,500	7,925	50,591	27.1%	40,596	22.6%
Auto Rental Tax	5,000	0	0	0.0%	0	0.0%
Personal Property Tax Relief	3,647,829	182,391	182,391	5.0%	182,391	5.0%
<b>Total State Non-Categorical Aid</b>	<b>3,896,229</b>	<b>220,839</b>	<b>265,922</b>	<b>6.8%</b>	<b>258,225</b>	<b>6.6%</b>
<b>M. Categorical Aid (Shared Expenditures)</b>						
Commonwealth's Attorney	378,025	24,032	53,900	14.3%	57,816	15.5%
Sheriff	1,754,570	101,038	270,982	15.4%	297,507	17.3%
Commissioner of Revenue	125,596	9,432	20,384	16.2%	20,244	16.2%
Treasurer	128,282	8,385	19,772	15.4%	19,729	15.4%
Registrar/Electoral Board	43,540	0	0	0.0%	0	0.0%
Clerk's FICA/Salary	316,560	21,765	46,671	14.7%	45,509	14.1%
<b>Total State Categorical Aid</b>	<b>2,746,573</b>	<b>164,651</b>	<b>411,708</b>	<b>15.0%</b>	<b>440,805</b>	<b>16.2%</b>
<b>O. Other Categorical Aid</b>						
Extradition of Prisoners	1,280	951	951	0.0%	127	0.0%
Litter Control Grant	18,000	0	0	100.0%	0	0.0%
Fire Programs	79,391	0	0	0.0%	0	0.0%
RSAF Grant	0	0	0	0.0%	0	0.0%
DMV Grant	24,760	2,216	2,216	0.0%	6,894	28.0%
VDOT TEA21 Restore Valley Turnpike	0	0	0	0.0%	0	0.0%
Four for Life Grant	45,728	0	0	0.0%	0	0.0%
Sustainable Farm Demo Mini Grant	0	0	0	0.0%	0	0.0%
Local Law Enforcement Block Grant	0	0	0	0.0%	0	0.0%
Cultural Grant	5,000	0	0	0.0%	0	0.0%
Miscellaneous State Aid	250,000	0	0	0.0%	6,250	11.1%
VJCCA	31,204	0	7,801	25.0%	7,801	25.0%
Victim Witness Coordinator	95,949	0	19,300	20.1%	8,238	15.4%
Wireless Board - CAD Mapping	106,350	8,494	17,127	16.1%	16,933	18.4%
<b>Total Other State Categorical Aid</b>	<b>657,662</b>	<b>11,661</b>	<b>47,395</b>	<b>7.2%</b>	<b>46,243</b>	<b>10.0%</b>
<b>General Fund Federal Revenues:</b>						
<b>Q. Non-Categorical Aid</b>						

	Budget	August 2016	Current YTD	Percent	Prior YTD	Percent
	Appropriations	Actual	Actual	Collected	Actual	Collected
		Revenues	Revenues		Revenues	
Payments in Lieu of Taxes	160,700	178,749	178,749	111.2%	0	0.0%
<b>Total Federal Non-Categorical Aid</b>	<b>160,700</b>	<b>178,749</b>	<b>178,749</b>	<b>111.2%</b>	<b>0</b>	<b>0.0%</b>
<b>R. Categorical Aid</b>						
FEMA for EOC	23,509	0	0	0.0%	0	0.0%
Bulletproof Vest Grant	0	0	4,901	100.0%	0	0.0%
USDA Rural Development Grant	0	0	0	0.0%	0	0.0%
US Forest Service	7,751	1,255	1,828	23.6%	3,420	38.2%
Highway Planning and Construction	0	0	0	0.0%	0	0.0%
Miscellaneous	64,000	0	0	0.0%	0	0.0%
<b>Total Federal Categorical Aid</b>	<b>95,260</b>	<b>1,255</b>	<b>6,729</b>	<b>7.1%</b>	<b>3,420</b>	<b>1.2%</b>
<b>Total General Fund Revenues</b>	<b>60,449,931</b>	<b>1,626,639</b>	<b>3,202,132</b>	<b>5.3%</b>	<b>2,858,503</b>	<b>4.4%</b>

**SHENANDOAH COUNTY, VIRGINIA  
EXPENDITURE SUMMARY  
AUGUST 2016**

	Budget Appropriations	August 2016 Actual Expenditures	Current YTD Actual Expenditures	Percent Expended	Prior YTD Actual Expenditures	Percent Expended
<b>GENERAL FUND</b>						
<u>General Fund Expenditures:</u>						
<b>General Government Administration</b>						
11010 Board of Supervisors	227,745	11,999	71,090	31.2%	67,419	28.3%
12100 County Administrator	423,831	35,000	72,174	17.0%	72,108	17.1%
12200 County Attorney	72,000	7,471	7,471	10.4%	3,487	4.8%
12240 Auditor	70,000	0	0	0.0%	6,596	9.7%
12310 Commissioner of Revenue	451,661	36,901	73,065	16.2%	71,846	15.8%
12320 Reassessment	0	0	0	0.0%	89,925	46.4%
12330 Board of Equalization	5,833	520	1,257	21.5%	0	0.0%
12410 Treasurer	563,850	50,643	96,740	17.2%	95,501	17.2%
12440 Financial Administration	250,291	19,869	40,169	16.0%	42,084	16.6%
12510 Information Technology	132,240	5,902	17,656	13.4%	18,840	14.2%
12540 GIS	106,034	7,057	14,089	13.3%	14,015	13.4%
13100 Electoral Board	86,406	1,421	2,437	2.8%	7,128	4.5%
13200 General Registrar	137,255	9,077	18,033	13.1%	16,485	10.9%
<b>Total General Government Administration</b>	<b>2,527,146</b>	<b>185,859</b>	<b>414,181</b>	<b>16.4%</b>	<b>505,434</b>	<b>17.9%</b>
<b>Judicial Administration</b>						
21100 Circuit Court	66,013	5,471	10,657	16.1%	10,744	16.2%
21200 General District Court	8,200	613	1,115	13.6%	736	9.9%
21300 Magistrate's Office	3,225	143	248	7.7%	226	6.0%
21500 Juvenile/Domestic Relations	14,275	570	1,068	7.5%	1,667	11.5%
21600 County Clerk/Circuit Court	552,579	46,080	89,517	16.2%	85,894	15.5%
21700 Sheriff (Courts)	728,235	50,243	102,414	14.1%	115,776	16.9%
21800 Law Library	22,500	1,641	1,710	7.6%	2,455	10.5%
22100 Commonwealth's Attorney	528,427	37,489	75,847	14.4%	86,593	16.6%
22200 Victim-Witness Coordinator	95,949	6,753	12,038	12.5%	9,063	16.7%
<b>Total Judicial Administration</b>	<b>2,019,403</b>	<b>149,002</b>	<b>294,613</b>	<b>14.6%</b>	<b>313,154</b>	<b>16.2%</b>
<b>Public Safety</b>						
31200 Sheriff (Law Enforcement)	4,729,208	396,667	962,081	20.3%	980,100	21.2%
32200 Volunteer Fire and Rescue	1,028,825	14,720	423,737	41.2%	416,979	42.8%
32400 Forest Fire Extinction Services	9,495	0	0	0.0%	0	0.0%
32500 Fire/Rescue	3,733,606	331,719	647,609	17.3%	649,724	18.1%
33100 Adult Corrections and Detention	2,500,000	0	649,470	26.0%	614,640	23.9%
33200 Processing Center	11,436	2,390	2,390	20.9%	12,993	114.6%
33300 Juvenile Probation	499,111	2,291	2,375	0.5%	3,507	70.0%
34410 Code Enforcement	397,555	31,717	64,869	16.3%	63,207	15.7%
35100 Animal Control	151,000	10,819	21,244	14.1%	21,281	14.7%
35200 Animal Shelter	256,331	18,265	32,945	12.9%	36,342	14.2%
35300 Medical Examiner	900	20	20	2.2%	100	11.1%
35500 Emergency Services/Civil Defense	1,317,151	112,473	232,862	17.7%	219,995	17.1%
<b>Total Public Safety</b>	<b>14,634,618</b>	<b>921,081</b>	<b>3,039,602</b>	<b>20.8%</b>	<b>3,018,868</b>	<b>21.1%</b>
<b>Public Works</b>						
43200 General Properties	1,167,930	95,651	201,605	17.3%	206,242	16.9%
<b>Total Public Works</b>	<b>1,167,930</b>	<b>95,651</b>	<b>201,605</b>	<b>17.3%</b>	<b>206,242</b>	<b>16.9%</b>
<b>Health and Welfare</b>						
51100 Local Health Department	320,932	0	0	0.0%	0	0.0%
52100 Mental Health	241,646	0	0	0.0%	60,162	242.9%
53230 Area Agency on Aging	68,000	0	0	0.0%	0	0.0%
53300 Tax Relief for Elderly/Handicapped	210,000	0	0	0.0%	0	0.0%
53400 County Farm/Home	5,000	0	0	0.0%	0	0.0%

	Budget	August 2016	Current YTD	Percent	Prior YTD	Percent
	Appropriations	Actual	Actual	Expended	Actual	Expended
		Expenditures	Expenditures		Expenditures	
53500 Support/Social Services	57,000	0	0	0.0%	0	0.0%
<b>Total Health and Welfare</b>	<b>902,578</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	<b>60,162</b>	<b>6.6%</b>
<b>Education</b>						
68000 Community Colleges	45,346	0	0	0.0%	45,511	100.0%
<b>Total Education</b>	<b>45,346</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	<b>45,511</b>	<b>100.0%</b>
<b>Recreation and Cultural</b>						
71200 Parks and Recreation	695,697	96,081	139,338	20.0%	129,317	17.8%
72600 Cultural Services	9,500	0	0	0.0%	0	0.0%
73100 Library Administration	722,659	59,982	138,714	19.2%	131,861	18.8%
<b>Total Recreation and Cultural</b>	<b>1,427,856</b>	<b>156,063</b>	<b>278,053</b>	<b>19.5%</b>	<b>261,178</b>	<b>18.3%</b>
<b>Community Development</b>						
81100 Community Development	408,828	24,237	69,065	16.9%	79,663	20.1%
81500 Economic Development	263,245	5,031	5,031	1.9%	5,092	3.2%
81550 Tourism	210,522	25,172	37,425	17.8%	28,874	14.7%
81600 Litter Control Program	18,000	1,751	1,751	9.7%	0	0.0%
82400 Soil/Water Conservation District	338,564	25,716	52,097	15.4%	52,759	18.3%
83500 Cooperative Extension Service	145,713	4,777	9,398	6.4%	9,564	6.5%
<b>Total Community Development</b>	<b>1,384,872</b>	<b>86,683</b>	<b>174,767</b>	<b>12.6%</b>	<b>175,952</b>	<b>14.6%</b>
<b>Non-Departmental</b>						
91100 Judgments and Settlements	475	0	0	0.0%	0	0.0%
92100 Revenue Refunds/Suspense Account	24,550	97	97	0.4%	2,990	15.3%
92200 Transfer (Suspense Account)	350,000	569	2,276	0.7%	0	0.0%
93200 Fund Transfers - Fund 140 DSS	1,022,520	42,384	105,088	10.3%	35,529	3.5%
93200 Fund Transfers - Fund 205 Public Schools	26,007,886	2,311,552	6,137,079	23.6%	3,586,291	13.8%
93200 Fund Transfers - Fund 208 Schools Debt	3,557,678	0	2,012,333	56.6%	1,790,674	50.1%
93200 Fund Transfers - Fund 209 County Debt	2,364,899	0	0	0.0%	0	0.0%
93200 Fund Transfers - Fund 250 CSA	1,000,174	0	464,792	46.5%	13,062	1.3%
93200 Fund Transfers - Fund 501 - NFWWTP	164,988	11,413	11,413	6.9%	0	0.0%
93200 Fund Transfers - Fund 503 - Landfill	1,340,102	164,909	427,625	31.9%	131,227	2.9%
<b>Total Non-Departmental</b>	<b>35,833,272</b>	<b>2,530,924</b>	<b>9,160,704</b>	<b>25.6%</b>	<b>5,559,773</b>	<b>14.1%</b>
<b>Capital Outlay</b>						
94000 Capital Outlay	506,910	23,671	24,152	4.8%	47,476	3.1%
<b>Total Capital Outlay</b>	<b>506,910</b>	<b>23,671</b>	<b>24,152</b>	<b>4.8%</b>	<b>47,476</b>	<b>3.1%</b>
<b>Total General Fund Expenditures</b>	<b>60,449,931</b>	<b>4,148,933</b>	<b>13,587,676</b>	<b>22.5%</b>	<b>10,193,750</b>	<b>15.7%</b>
<b>Net Revenues Over (Under) Expenditures</b>	<b>0</b>	<b>(2,522,295)</b>	<b>(10,385,544)</b>		<b>(7,335,247)</b>	

**Shenandoah County, Virginia**  
**Cash Balances as of August 31, 2016**

	<u>General Fund</u>
<b>Beginning Cash at 8/1/2016</b>	13,525,778
Monthly Inflows	1,626,639
Monthly Outflows	<u>(4,148,933)</u>
<b>Ending Cash at 8/31/2016</b>	<b>11,003,483</b>

**\*\* Note that this report is preliminary and unaudited. Transfers, revenue and expenditure accruals, and other adjustments that are made as part of the fiscal year-end accrual process have yet to be recorded.**

01

# County of Shenandoah Board of Supervisors

## Agenda Item Summary

AGENDA DATE: 10/11/2016

CONSENT:

REGULAR: X

CLOSED SESSION:

ACTION: X

INFORMATION:

ITEM TITLE: CONSIDERATION OF AMENDMENTS TO CHAPTER A170-3 LANDFILL FEES

RECOMMENDATION: Action requested to amend County Code Chapter A170-3 Landfill Fees.

BACKGROUND: A fee for the disposal of televisions and computer monitors has been proposed, and a correction to the tires fees are proposed. The fee changes were discussed at the September 6, 2016 Work Session, and a public hearing was held to receive citizen comments on September 27, 2016. The TV fee would offset the landfill's expenses for paying a third-party processor to recycle the units. Televisions and monitors with a screen size of 20 inches (diagonally) and smaller would be charged \$5, and larger units would have a \$10 fee.

The County landfill receives between 4,000 – 5,000 TVs and computer monitors per year. In 2015, the landfill paid our recycling company \$24,238 for shipping and the processing of these electronics from our facility.

Several nearby localities (Frederick, Clarke, Winchester, Rockingham and Fauquier) charge a fee for TV disposal. These fees range from \$5 - \$20 per TV.

BUDGET IMPACT: The fee system above would raise approximately \$25,000 annually, offsetting current expenditures on TV and monitor processing.

STAFF CONTACTS: Patrick Felling, Director of Solid Waste Management

ATTACHMENT: Proposed Revision to A170-3 Shenandoah County Landfill

REVIEWED BY:

DATE:



10/6/16

**§ A170-3. Shenandoah County Landfill.  
[Amended 6-14-2011 by Ord. No. 2011-05]**

<b>Type of Fee</b>	<b>Fee</b>
Regular tipping fee, per ton (commercial)	\$45
Regular tipping fee, per ton (municipal)	\$36
Rough material tipping fee, per ton	\$52.50
Lightweight material tipping fee, per cubic yard	\$5
Separated recyclable tipping fee, per ton	\$18
Televisions and monitors up to 20"	\$5
Televisions and monitors larger than 20"	\$10
Car/light truck tires, each	\$1
Truck tires, each	\$5
Tractor/off-road tires, each	\$10
Mulch, per Bobcat scoop	\$4
Weighing, per vehicle	\$3

**§ A170-3. Shenandoah County Landfill.**  
**[Amended 6-14-2011 by Ord. No. 2011-05]**

<b>Type of Fee</b>	<b>Current Fee</b>	<b>Proposed Fee</b>
Regular tipping fee, per ton (commercial)	\$45	
Regular tipping fee, per ton (municipal)	\$36	
Rough material tipping fee, per ton	\$52.50	
Lightweight material tipping fee, per cubic yard	\$5	
Separated recyclable tipping fee, per ton	\$18	
Car/light truck tires, each	<del>\$1.25</del>	\$1
Truck tires, each	<del>\$3</del>	\$5
Tractor/off-road tires, each	<del>\$5</del>	\$10
Mulch, per Bobcat scoop	\$4	
Weighing, per vehicle	\$3	
<u>Televisions 20" and smaller</u>		\$5
<u>Televisions larger than 20"</u>		\$10

## CERTIFICATE

The undersigned Mary T. Price, County Administrator of Shenandoah County, Virginia, hereby certifies the foregoing constitutes a true and correct copy of an Ordinance amending **Chapter A170-3 Landfill Fee Schedule** after due publication at a regular meeting duly held and called on October 11, 2016 for which proper notice was given. A record of the roll-call vote by the Board is as follows:

Name	Aye	Nay	Abstain	Absent
Cindy Bailey				
Richard Walker				
Dick Neese				
Marsha Shruntz				
Dr. Conrad A Helsley				
Steve Baker				

October 11, 2016

\_\_\_\_\_  
Mary T. Price  
County Administrator

# SHENANDOAH COUNTY



## Work Session Agenda

Shenandoah County Administrative Offices  
600 N. Main Street, Suite 102 Woodstock, VA 22664  
540-459-6165 FAX 540-459-6168  
www.shenandoahcountyva.us

**Meeting Date:** September 1, 2016

**Agenda Item:** Discussion regarding establishing a TV disposal fee

**Requestor:** Patrick Felling, Director of Solid Waste Management

**Department:** Solid Waste Management

### Staff Summary:

The Shenandoah County landfill receives between 4,000 – 5,000 TVs and computer monitors per year. In 2015, the landfill paid a third-party recycling company approximately \$24,000 for shipping and the processing of these electronics from our facility.

Several nearby Localities (Frederick, Clarke, Winchester, Rockingham and Fauquier) charge a fee for TV disposal. These fees range from \$5 - \$20 per unit.

The County should consider the establishment of a straightforward fee system that would attempt to offset most processing costs for disposal. The fee could be as follows:

- \$5 for units 20" and smaller (approximately 75% of TVs received at the landfill); and
- \$10 for any unit larger than 20" in size.

As a separate, housekeeping item, the fee structure for tire disposal should be clarified. The tire fee structure currently in use was established by the Board of Supervisors in April of 2003. Chapter A170 does not reflect that fee structure (apparently due to a subsequent codification error). The code and practice should be made consistent.

Type	2003 Est. Fee	A-170-3 County Code
Car/light truck tires (each)	\$1.00	\$1.25
Truck (each)	\$5.00	\$3.00
Tractor/Off Road (each)	\$10.00	\$5.00

**PUBLIC HEARING  
INTENTION TO AMEND AN ORDINANCE  
Establishing a TV Disposal Fee  
And Amend Fee Structure for Tire Disposal**

The Shenandoah County Board of Supervisors has established its intent, in accordance with Section 15.2-1427 (f) of the Code of Virginia, as amended, to amend an Ordinance pertaining to Chapter A-170 FEES of the Shenandoah County Code to establish a TV Disposal Fee and Amend the Fee Structure for Tire Disposal. Comments regarding the ordinance shall be received at a regular meeting of the Board of Supervisors on September 27, 2016 at 7:00 p.m. in the Board Room of the Shenandoah County Government Center located at 600 N. Main Street, Woodstock, Virginia. The proposed ordinance is on file at the County Administrator's Office located at 600 N. Main Street, Suite 102, Woodstock, Virginia for public review during regular business hours or you can visit our web site at [www.shenandoahcountyva.us](http://www.shenandoahcountyva.us) and view Public Notices.

Note: All public hearings are accessible to persons with handicapped conditions. Any person requiring auxiliary aids, including signers, in connection with the public hearing, shall notify the County Administrator at least 2 days prior to the time of the meeting.

Mary T. Price  
County Administrator

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*Please publish as a classified block ad, 8 pt font on September 13 and 20, 2016. Any questions please call County Administration at 459.6165. Please send a tear sheet.*

**PUBLIC HEARING  
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AN ORDINANCE  
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And Amend Fee Structure for  
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Mary T. Price  
County Administrator

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# County of Shenandoah Board of Supervisors

## Agenda Item Summary

AGENDA DATE: Sept. 27, 2016

CONSENT:

REGULAR:

CLOSED SESSION:

ACTION: X

INFORMATION: X

ITEM TITLE: Consideration of a Homeland Security Grant for a regional radio system feasibility study.

RECOMMENDATION: This item is presented for action at this time.

BACKGROUND: As has previously been reported during a quarterly report, Motorola (manufacturer of the currently radio system) has notified the Department of Emergency Communications (ECC) that the main components of the radio system will reach its End-of-Life within the next several years. This infrastructure includes: Dispatch Consoles (December 2018) and Radio Tower Transmitters (December, 2020). As a result, planning should begin to comprehensively replace this infrastructure. A feasibility study will need to be conducted y to determine items such as current radio coverage vs. needed radio coverage, current capabilities vs. needed capabilities, interoperability needs, capacity for shared infrastructure, etc. Once the needs assessment is complete, the consultant will assist with the later development and advertisement of an RFP, evaluation of the RFP submissions, selection of a manufacturer/vendor for the new system, and contract/financing negotiations with the selected manufacturer. Page County is also considering a similar upgrade and has also successfully obtained grant funding though the same program. A portion of the feasibility study will include the potential regionalization of certain infrastructure with Page County.

BUDGET IMPACT: Initial payment of the invoice would need to be made, followed by reimbursement from the Virginia Dept. of Emergency Management. (100% funded). The FY 17 budget appropriated \$100,000 to initiate the feasibility study. This grant will subsidize that effort.

STAFF CONTACTS: Jason Malloy, Director of Emergency Communications

ATTACHMENT(S): Reference email sent by County Administrator on Sept. 19, 2016.

REVIEWED BY:



DATE:

10/6/16

**From:** Mary Beth Price  
**Sent:** Monday, September 19, 2016 4:02 PM  
**To:** Cindy Bailey (baileycindy4@gmail.com); Conrad Helsley; 'dick neese'; Marsha Shruntz (shruntz99@gmail.com); rrw@richwalker.info; Steve Baker (bakerinc@shentel.net)  
**Cc:** Jason Malloy; Evan Vass; Mandy Belyea  
**Subject:** 911 Center grant award

**Members of the Board:**

I am sharing some very good news from the Governor's office. Attached to this email is a press release concerning the announcement of grant awards. Shenandoah County's ECC has successfully applied for funds to offset professional consulting services as it relates to the radio infrastructure upgrade(s). As you may recall from previous presentations the radio infrastructure is reaching end-of-life status. The FY 17 budget included funding to initiate the consulting services. This grant helps offset those expenditures.

The program includes a parallel project being undertaken by our neighbors in Page County who are also in the study period to upgrade their radio infrastructure. Page County will be using the same consulting firm therefore saving both localities funding. The study will consider where infrastructure can be shared and where interoperability can be obtained between the systems.

Congratulations to Jason Malloy for successfully pursuing and obtaining this grant funding.

**From:** Coleman, Sam (GOV)  
**Sent:** Monday, September 19, 2016 12:33 PM  
**Subject:** Governor McAuliffe Announces \$5.7 Million in Homeland Security Grant Awards



*Commonwealth of Virginia*  
*Office of Governor Terry McAuliffe*

**FOR IMMEDIATE RELEASE**  
September 19, 2016

**Office of the Governor**  
Contact: Brian Coy

Email: [Brian.Coy@governor.virginia.gov](mailto:Brian.Coy@governor.virginia.gov)

Virginia Department of Emergency Management

Contact: Amanda Reidelbach

Email: [Amanda.Reidelbach@vdem.virginia.gov](mailto:Amanda.Reidelbach@vdem.virginia.gov)

## Governor McAuliffe Announces \$5.7 Million in Homeland Security Grant Awards

*99 projects across the Commonwealth will receive federal funding*

**RICHMOND** – Governor Terry McAuliffe announced today that \$5.7 million in federal funds will be awarded for 99 projects to enhance emergency preparedness and security throughout the Commonwealth.

The Virginia Department of Emergency Management (VDEM) will administer the funds to support the ability of local governments to sustain a wide array of emergency preparedness and security operations, equipment replacement, training, planning and exercise programs.

“Whether it was the Pentagon on 9/11, Hurricane Isabel in 2003, and Snowmageddon in 2010, our first responders and local law enforcement agencies have been essential in protecting Virginians each and every time they are called on,” **said Governor McAuliffe**. “These grants will provide vital support to communities across the Commonwealth, and I am confident that they will go a long way toward building a stronger and more resilient Virginia.”

Governor McAuliffe’s public safety and homeland security team initiated a stakeholder-driven process to determine how the grants would be allocated this year.

“An inclusive grant process, where all stakeholders are involved, is the key to understanding the security needs of a community,” **said Secretary of Public Safety and Homeland Security, Brian Moran**. “We will continue to build upon the foundation we have laid with these grants in our efforts to keep the citizens of our Commonwealth safe and secure.”

Old Dominion University assisted with scoring the graded proposals, based on a benefit-cost ratio, as requested by the public safety stakeholders.

VDEM received 143 grant requests totaling more than \$16 million. Only \$2.6 million was available to allocate to localities from this year’s State Homeland Security Program (SHSP). Additionally, more than \$555,000 was re-programmed from the National Capital Region Urban Area Security Initiative (UASI) and Hazardous Materials Emergency Preparedness grant programs to fund 7 projects.

“Federal grants for emergency management and homeland security to Virginia have been cut nearly 70 percent since 2008, requiring us to be more strategic in how money is allocated in order to sustain the basic response capability that has been built up since 9/11,” **said Dr. Jeff**

**Stern, Virginia’s state coordinator for emergency management.** “We asked our public safety partners from around the state to determine the priorities for this year’s grant process, and nearly 150 local leaders from emergency management, law enforcement, fire and rescue, and EMS participated as peer-reviewers to grade and rank projects.”

The grants have been awarded as follows:

Sixty-six projects valued at \$2.6 million will receive funding from the SHSP based on competitive assessment by peer reviewers.

<b>Locality</b>	<b>Project Name</b>	<b>Cost</b>
Accomack County	Inoperable Communications for shelter operations	\$10,600
Accomack County	Accessibility vehicle for Tangier	\$20,000
Accomack County	Whole Community Outreach and Preparedness	\$24,000
Albemarle County	Safe-At-Home	\$10,000
Buckingham County	Bremo Radio Communication Site	\$46,518
Buckingham County	Microwave Link replacement for Public Safety	\$38,139
Chesapeake City	Mobile High Capacity Emergency Water Supply Equipment	\$25,100
Chesapeake City	Technical Rescue Airbag Replacement	\$48,150
Chesterfield County	Whole Community Preparedness Outreach and Response Training	\$14,000
Chesterfield County	Radiation Isotope Identification Detector	\$20,000
Chesterfield County	Central Virginia Whole Community Outreach, Education, and Preparedness	\$80,000
Chesterfield County	Rail Hazard and Flammable Liquid Response Equipment	\$91,000
City of Hampton	Regional Citizen Corps project – Hampton and Poquoson	\$42,000
City of Lexington	R.I.O.S._COMLINK Implementation Project	\$41,510
City of Newport News	Multi-Agency eLearning - Community Preparedness Enhancement	\$39,788

City of Newport News	Explosive Device-Active Threat-Mass Casualty Training	\$56,208
City of Richmond	City of Richmond Rail Camera Project	\$30,000
City of Richmond	Shelter Enhancement Regional Shelter Training	\$57,775
Colonial Heights City	Community Emergency Response Team (CERT) Support	\$12,250
Craig County	Roanoke Valley CERT Program	\$18,000
Craig County	Backup Emergency Power for Shelter - connect backup Generator to our Red Cross Shelter	\$58,220
Fredericksburg City	Mobile Dispatch Consoles	\$68,473
Fredericksburg City	Mobile Surveillance Trailer Acquisition and Deployment	\$76,614
Hampton Roads Planning District Commission	MCI and MASS CARE capability sustainment	\$59,500
Hampton Roads Planning District Commission	CBRNE Pharmaceutical Stockpile – Nerve Agent Antidote and Antibiotics	\$80,565
Hampton Roads Planning District Commission	Hampton Roads Regional Interoperable Communication Plan	\$45,200
Hampton Roads Planning District Commission	Hampton Roads Overlay Regional Interoperability Network (ORION)	\$85,000
Hampton Roads Planning District Commission	Hampton Roads Inclusive Emergency Planner	\$80,000
Hampton Roads Planning District Commission	Hampton Roads Tactical Regional Area Network (HRTacRAN)	\$85,000
Hanover County	Active Shooter Community Exercise	\$16,815
Hanover County	Shelter Enhancement Shelter Supplies and Equipment	\$66,150
Henrico County	2016-2017 Shelter Support	\$11,000
Henrico County	IFLOWS Project	\$15,000
Henrico County	Community Outreach and Preparedness Efforts	\$15,000

Henrico County	Structural Collapse Training & Victim Access Equipment	\$25,000
Henrico County	Unmanned Aerial Systems Development Project	\$58,764
Hopewell City	Rescue Task Force Ballistic Protection	\$16,200
Hopewell City	Firefighting Foam Operations Support	\$34,000
James City County	Community Preparedness	\$18,420
Lynchburg City	Chemical Protective Ensembles and Equipment	\$27,700
Lynchburg City	VA16-SHSP-0055 Crisis Response Throw Phone System	\$35,000
Mathews County	Emergency Shelter Safety Improvements	\$30,000
Middle Peninsula Planning District Commission	MSAT Satellite Telephones for Regional Deployment	\$58,409
Middle Peninsula Planning District Commission	Regional Emergency Planner	\$95,000
Newport News City	Recovery Capabilities Enhancement	\$19,957
Newport News City	Shelter Capabilities Enhancement	\$23,043
Newport News City	Community Preparedness	\$27,400
Page County	Multi-Band Interoperable Trunked Radio Needs Assessment	\$75,000
Page County	Regional CERT-Page County and Warren County	\$11,500
Poquoson City	Tactical EMS Training	\$27,070
Portsmouth City	Social Media Monitoring and Intelligence Collection (Scrubbing) Solution	\$45,000
Prince George County	Community Emergency Response Team (CERT) Support	\$12,250
Prince George County	Rescue Task Force Ballistic Protection	\$16,200
Prince George County	PGFEMS Jurisdictional Interoperability Improvement	\$39,700
Richmond City	Whole Community Preparedness Outreach and Education	\$15,000

Richmond Regional Planning District Commission	Central Virginia Regional THIRA and Homeland Security Strategy Update	\$37,000
Roanoke County	Community Shelter Generator	\$50,000
Shenandoah County	Regional Multi-band Interoperable Radio System Needs Assessment Project	\$75,000
Smyth County	Protection for SERT Team	\$39,036
Suffolk City	Suffolk Police Surveillance Camera Upgrade, Cellular Phones and Scopes	\$19,270
Tazewell County	Southwest Region IV Incident Support Trailer	\$65,000
Virginia Beach City	Community Emergency Response Team Program Enhancements and Support	\$10,000
Westmoreland County	Complete the Implementation of Mobile Data Terminals for the Patrol Division	\$14,695
Westmoreland County	Complete the Implementation of Mobile Data Terminals for the Fire Apparatus	\$14,695
Wise County	Equipment purchases to help sustain the Wise County Sheriff's Office Tactical Team.	\$53,850
York County	Community Preparedness	\$23,500

Additionally, more than \$555,000 was re-programmed from the National Capital Region Urban Area Security Initiative (UASI) and Hazardous Materials Emergency Preparedness grant programs to fund 7 projects.

Locality	Project Name	Cost
Arlington County	Bomb Squad Operational Capability Upgrade	\$64,000
Fairfax County	Incident management teams	\$150,000
Fairfax County	Technical rescue team equipment	\$50,000
Fairfax County	Statewide strategic reserve – radio cache	\$150,000
Lynchburg City	Commodity Flow Study	\$42,150
Manassas, City of	Community Emergency Response Team (CERT) Citizen Corps Program	\$18,500
Middle Peninsula Planning District	Regional EOP Gap Analysis	\$82,851

As requested by the public safety stakeholders, an additional \$2.6 million has been allocated in non-competitive grants from the SHSP to fund 26 projects sustaining 12 hazardous materials

teams, six technical rescue teams, three incident management teams, four Virginia radio communications caches and the Virginia Fusion Center.

Locality	Project Name	Cost
Accomack County	State hazardous materials team	\$76,600
Bristol	State hazardous materials team	\$76,600
Bristol	Technical rescue team equipment	\$50,000
Chesapeake	Incident management teams	\$150,000
Chesapeake	Statewide strategic reserve – radio cache	\$150,000
Chesterfield County	Incident management teams	\$150,000
Chesterfield County	Technical rescue team equipment	\$50,000
Danville	State hazardous materials team	\$60,000
Fredericksburg	State hazardous materials team	\$60,000
Harrisonburg	State hazardous materials team (lead department – Central Shenandoah Valley RHMRT)	\$80,000
Harrisonburg	Statewide strategic reserve – radio cache	\$150,000
Harrisonburg	Technical rescue team equipment	\$50,000
Henrico County	State hazardous materials team	\$60,000
Lunenburg County	Statewide strategic reserve - radio cache	\$75,000
Lynchburg	Technical rescue team equipment	\$50,000
Montgomery County	Statewide strategic reserve – radio cache	\$75,000
Newport News	State hazardous materials team	\$60,000
Portsmouth	State hazardous materials team (lead department – Southside RHMRT)	\$90,000
Radford	State hazardous materials team	\$60,000
Roanoke City	State hazardous materials team (lead department – Roanoke Valley RHMRT)	\$70,000
Roanoke City	Technical rescue team equipment	\$50,000
Virginia Beach	Technical rescue team equipment	\$50,000
Virginia State Police	Fusion Center analysts (6)	\$600,000
Virginia Tech	Incident management teams	\$50,000

Winchester	State hazardous materials team (lead department – Winchester/Frederick County RHMRT)	\$86,600
Wise County	State hazardous materials team	\$76,600

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Sam Coleman  
Office of Governor Terence R. McAuliffe  
Assistant Communications Director  
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